

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
Thursday, April 10<sup>th</sup>, 2025**

- Attendees:** Ken Kulak, Commission Member at Large  
Elaine Willette-Larsen, Commission Member at Large  
Sonja Dykslag, Commission Member at Large (remote)  
Steve Christie, Provincial Appointed Commission Member  
Cora Hoekstra, City of Lacombe Councillor  
Reuben Konnik, City of Lacombe Councillor
- Others:** Staff Sergeant Nicole Martin, Lacombe Police  
Diane Piché, Director of Corporate and Protective Services  
Tracey McKinnon, Manager of Financial Services (remote)  
Jennifer Peterson, Secretary
- Regrets:** Corey Gish, Chair  
Cameron Penstone, Vice-Chair  
Chief Lorne Blumhagen, Lacombe Police Services

**1. CALL TO ORDER**

- 1.1. Commissioner Steve Christie called the meeting to order at 9:02 am.

**2. LAND ACKNOWLEDGEMENT**

- 2.1. Commissioner Steve Christie read the Land Acknowledgement.

**3. ADOPTION OF AGENDA**

- 3.1. The Lacombe Police Commission Agenda was presented for adoption.

(25.24) **MOVED by Councillor Hoekstra** to adopt the April 10<sup>th</sup>, 2025, as presented.

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF MINUTES**

- 4.1. March 13<sup>th</sup>, 2025, Lacombe Police Commission meeting minutes were presented for adoption.

(25.25) **MOVED by Elaine Willette-Larsen** to adopt the March 13<sup>th</sup>, 2025, minutes as presented.

**CARRIED UNANIMOUSLY**

**5. PRESENTATIONS**

- 5.1. N/A

## 6. REPORTS

### 6.1. Chief of Police Monthly Reports

Staff Sergeant Martin presented the Chief's report for March 1<sup>st</sup>, 2025, to April 1<sup>st</sup>, as information.

### 6.2. School Resource Officer Report and Statistics

The SRO report was presented as information. Monthly stats were not included in the report due to report timing.

### 6.3. Budget and Variance Report

The year-to-date actual vs. budget reports for Lacombe Police Services and Victim Services were presented for information.

The 2024 financial audit has been completed. Due to the City of Lacombe's inability to absorb the Police budget shortfall for 2024, funds will be transferred from the Police operating reserves to cover the deficit. Despite this transfer, the reserve balance remains above the threshold outlined in the City's reserve policy.

### 6.4. Public Complaints Director Report

The Public Complaints report was presented as information.

### 6.5. Chair Report

There was no Chair's report presented.

### 6.6. Vice-Chair Report

There was no Vice-Chair's report presented.

### 6.7. Council Rep. Report

Councillor Konnik's report was presented as information.

(25.26) **MOVED by Ken Kulak** to accept reports (6.1/6.2/6.3/6.4/6.5/6.6/6.7) as information.

**CARRIED UNANIMOUSLY**

*Tracey McKinnon, Manager of Financial Services, left the meeting at 9:15 am.*

## 7. OLD BUSINESS

### 7.1. AAPG Conference and Annual General Meeting, May 2<sup>nd</sup> & 3<sup>rd</sup>, 2025

The attendance of commissioners was confirmed. The additional room booked will be released.

### 7.2. Lacombe & District Trade Show, April 18<sup>th</sup> & 19<sup>th</sup>, 2025

Participation in the upcoming Lacombe & District Trade Show was discussed. Due to the event falling on Easter weekend, several members will be out of town and unavailable to attend. A few members have confirmed limited availability and will participate as their schedules allow.

7.3. Annual Review of Audit Compliance

The annual compliance review of audit requirements from Alberta Public Safety and Emergency Services has been completed. A letter detailing the internal audit compliance findings will be prepared and forwarded to Alberta Public Safety and Emergency Services.

7.4. The Change of Command Update

The event will be held on June 11<sup>th</sup> at 11:00 am at the Lacombe Memorial Center. The invitation will be sent out to the attendees. It has been confirmed that Minister Ellis will receive an invitation to the event.

**8. NEW BUSINESS**

8.1. Invitation to the April 30<sup>th</sup> Lacombe Community Volunteer Gala & Awards

Commissioners were reminded that the volunteer gala and awards event will be held on April 30<sup>th</sup> at 6:00 pm in Centennial Hall, Lacombe Memorial Center. Those planning to attend should RSVP by April 11<sup>th</sup>.

**9. INFORMATION**

9.1. Report on Staffing Support Structures in Police Governance Bodies, Lethbridge Police Commission

9.2. Evaluating Police Commission Staffing and Support Structures Full-Results, Lethbridge Police Commission

9.3. Police Review Commission (PRC) Status Update

The above was presented to the commission as information.

**10. STANDING ITEMS**

Commissioners acknowledged standing items.

10.1. Recruit Lacombe Police Commission Members (May's Work Plan)

10.2. LPC Annual Work Plan Review

Lacombe Police Commission Binders updates will be moved from June to December to ensure accurate content.

10.3. LPS/LPC Acronyms

10.4. 2025 LPC Membership

10.5. The Next Meeting Confirmation

Commissioners confirmed the next meeting date as May 8<sup>th</sup>, 2025, in the Community Room at Lacombe Police Services.

**11. IN-CAMERA**

(25.27) **MOVED** by Councillor Konnik to enter In-Camera at 9:37 am to discuss the following:

- Legal (FOIP Section 17)
- Labour (FOIP Section 24)

**CARRIED UNANIMOUSLY**

(25.28) **MOVED by** *Elaine Willette-Larsen* to return to Open Meeting at 9:47 am.

**CARRIED UNANIMOUSLY**

## **12. ADJOURNMENT**

**DECLARED by** *Commissioner Christie* that the regular meeting be adjourned at 9:48 am.

\_\_Original Signed\_\_\_\_  
Chairperson

\_\_\_\_Original Signed\_\_\_\_\_  
Secretary