

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, November 14th, 2024**

Attendees: Corey Gish, Chair
Cameron Penstone, Vice-Chair
Ken Kulak, Commission Member at Large
Elaine Willette-Larsen, Commission Member at Large
John Soderberg, Commission Member at Large
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Services
Diane Piché, Director of Corporate and Protective Services
Tracey McKinnon, Manager of Financial Services
Twyla Hale, Senior Manager of People Services
Jennifer Peterson, Secretary

Regrets: Sonja Dykslag, Commission Member at Large
Steve Christie, Provincial Appointed Commission Member

1. CALL TO ORDER

1.1. Chair Gish called the meeting to order at 9:01 am.

2. LAND ACKNOWLEDGEMENT

2.1. Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. The Lacombe Police Commission Agenda was presented for adoption.

(24.48) **MOVED by** *Cameron Penstone* to adopt the November 14th, 2024, meeting agenda as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1. The October 10th, 2024, Lacombe Police Commission meeting minutes were presented for adoption.

(24.49) **MOVED by** *Elaine Willette-Larsen* to adopt the October 10th, 2024, minutes as presented.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. N/A

6. REPORTS

- 6.1. Chief of Police Monthly Reports
Chief Blumhagen's report from October 1st, 2024, to November 1st, 2024, was presented as information.
- 6.2. School Resource Officer Report and Statistics
No report was available for the meeting.
- 6.3. Budget and Variance Report (Actual vs Budget 2023)
Ms. McKinnon presented the Lacombe Police Services and Victim Services year-to-date actual vs budget report as information. A discussion occurred regarding revenue concerns and what has been received thus far.
- 6.4. Public Complaints Director Report
The Public Complaints report was presented as information.
- 6.5. Chair Report
Chair Gish provided a verbal Chair's report.
- 6.6. Vice-Chair Report
Vice-Chair Penstone's report was presented as information.
- 6.7. Council Rep. Report
Councillor Hoekstra's report was presented as information.

(24.50) **MOVED by Ken Kulak** to accept reports (8.1/8.2/8.3/8.4/8.5/8.6/8.7) as information.

CARRIED UNANIMOUSLY

7. OLD BUSINESS

- 7.1. Lacombe Police Service Human Resource Plan 2025-2027
The Lacombe Police Service Human Resource Plan was moved to In-Camera for discussion.
- 7.2. Lacombe Police Commission Members' Self-Assessment
The Lacombe Police Commission Members Self-Assessment has been tabled for the December 12th, 2024, meeting.
- 7.3. 2025 Operation Budget Update
Council passed the 2025 Operating budget, which resulted in a 2.86% tax increase.

8. NEW BUSINESS

- 8.1. Draft Lacombe Police Commission Website Design
The Commission supports moving forward with the website design. Members will review it and request changes once it is completed and published.
- 8.2. Commission Member Training Report
Vice-Chair Penstone presented the training report for 2024. After a discussion, it was decided

that Mr. Penstone would review the Lacombe Police Commission Policy Manual and amend the report to reflect the requirements in the policy manual.

8.3. Appreciation Gifts

The Lacombe Police Commission members will provide the Lacombe Police Service staff with a small token of appreciation for their efforts throughout the year.

9. INFORMATION

9.1. Lacombe Police Commission Council Appointments, letter

9.2. Information from the Minister, letter

9.3. Announcement of Heather Spicer to the PRC Implementation Team

9.4. Police Review Commission (PRC) Status Update

9.5. Police Act Regulation signed October 31st, 2024

All items above were presented to the Commission as information.

10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1. Appoint / Reappoint Commission Member (November)

10.2. LPC Annual Work Plan Review

10.3. LPS/LPC Acronyms

10.4. 2024 LPC Membership

10.5. The Next Meeting Confirmation

Commissioners confirmed the next meeting date as December 12th in the Community Room at Lacombe Police Services. Lunch will follow at Leto's Steakhouse.

11. IN-CAMERA

(24.51) **MOVED** by *Cora Hoekstra* to enter In-Camera at 10:06 am to discuss the following:

- Legal (*FOIP Section 17*)
- Labor (*FOIP Section 24*)

CARRIED UNANIMOUSLY

(24.52) **MOVED** by *John Soderberg* to return to Open Meeting at 10:42 am.

CARRIED UNANIMOUSLY

(24.53) **MOVED** by *Elaine Willette-Larsen* to approve the Lacombe Police Service Human Resource 2025-2027 Plan as presented.

CARRIED UNANIMOUSLY

12. ADJOURNMENT

DECLARED by *Chair Gish* that the regular meeting be adjourned at 11:44 am.

__Original Signed __
Chairperson

____Original Signed _____
Secretary