

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, October 10th, 2024**

Attendees: Corey Gish, Chair
Cameron Penstone, Vice-Chair
Ken Kulak, Commission Member at Large
Elaine Willette-Larsen, Commission Member at Large
Sonja Dykslag, Commission Member at Large
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Services
Diane Piché, Director of Corporate and Protective Services
Tracey McKinnon, Manager of Financial Services
Twyla Hale, Senior Manager of People Services
Jennifer Peterson, Secretary

Guests: John Soderberg, Commission Member at Large
Steve Christie, Provincial Appointed Commission Member

1. CALL TO ORDER

1.1. Chair Gish called the meeting to order at 9:02 am.

2. LAND ACKNOWLEDGEMENT

2.1. Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. The Lacombe Police Commission Agenda was presented for adoption.

(24.40) **MOVED by** *Cameron Penstone* to adopt the October 10th, 2024, meeting agenda as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1. The June 13th, 2024, Lacombe Police Commission meeting minutes were presented for adoption.

(24.41) **MOVED by** *Elaine Willette-Larsen* to adopt the June 13th, 2024, minutes as presented.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. N/A

6. REPORTS

6.1. Chief of Police Monthly Reports

Chief Blumhagen's report from June 1st, 2024, to October 1st, 2024, was presented as information.

6.2. School Resource Officer Report and Statistics

The School Resource Officer's Report was presented as information.

6.3. Budget and Variance Report (Actual vs Budget 2023)

Ms. McKinnon presented the Lacombe Police Services and Victim Services year-to-date actual vs budget report as information.

6.4. Public Complaints Director Report

The Public Complaints report was presented as information.

6.5. Chair Report

Chair Gish's report was presented as information.

6.6. Vice-Chair Report

Vice-Chair Penstone's report was presented as information.

6.7. Council Rep. Report

Councillor Hoekstra's report was presented as information.

(24.42) **MOVED by Ken Kulak** to accept reports (8.1/8.2/8.3/8.4/8.5/8.6/8.7) as information.

CARRIED UNANIMOUSLY

7. OLD BUSINESS

7.1. Lacombe Police Service Human Resource Plan 2024-2026

The Lacombe Police Service Human Resource Plan was tabled till the November 14th, 2024 meeting.

8. NEW BUSINESS

8.1. 2025 Annual Provisional Operating Budget

Ms. McKinnon presented the 2025 Annual Provisional Operating Budget for the Lacombe Police Service and Victim Services. The Lacombe Police Service has a net increase to the proposed budget, primarily due to wages and rising costs of required online subscriptions and licensing fees. A discussion occurred regarding building in the fixed costs to the Victim Services budget next year.

(24.43) **MOVED by Elaine Willette-Larsen** to accept the submission of the 2025 Annual Provisional Operation Budget for the Lacombe Police Service and Victim Services as presented.

CARRIED UNANIMOUSLY

Ms. McKinnon left the meeting at 10:24 am.

8.2. Draft Lacombe Police and City of Lacombe Service Agreement

Director Piché presented the draft Lacombe Police and the City of Lacombe Service Agreement for discussion, and an overview of developing the agreement was provided. A review of the agreement was completed with a request for a few amendments. The Commission requested that the IT Service Agreement be reviewed once the Service Level Agreement is finalized.

(24.44) **MOVED by Sonja Dykslag** that the Commission supports the Chief of Police in moving forward with the Service Agreement between the City of Lacombe and Lacombe Police Service.

CARRIED UNANIMOUSLY

8.3. Draft Lacombe Police Commission Website Design

The Lacombe Police Commission website design was tabled to the November 14th, 2024 meeting.

8.4. Lacombe Police Commission Members' Self-Assessment

Commissioner Dykslag provided the link to the self-assessment survey. The results will be provided at the November 14th, 2024, meeting.

8.5. Commission Member Training Report

The presentation of the training report was tabled to the November 14th, 2024 meeting.

9. INFORMATION

9.1. 2023 Disposition Process Completed, Letter

9.2. Municipal Police Commission Enhanced Security, Letter

9.3. Classification Changes to the Municipal Police Commission, Letter

9.4. Police Review Commission (PRC) Status Update (July 6th – September 20th)

9.5. AAPG Hosting Assistant Deputy Minister Curtis Zablocki

All items above were presented to the Commission as information.

10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1. Appoint / Reappoint Commission Member (November)

10.2. LPC Annual Work Plan Review

10.3. LPS/LPC Acronyms

10.4. 2024 LPC Membership

10.5. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be November 14th, in the Community Room at Lacombe Police Services.

11. IN-CAMERA

(24.45) **MOVED by Cameron Penstone** to enter In-Camera at 10:32 am to discuss the following:

- Legal (FOIP Section 17)
- Labor (FOIP Section 24)

CARRIED UNANIMOUSLY

(24.46) **MOVED by Cameron Penstone** to return to Open Meeting at 11:47 am.

CARRIED UNANIMOUSLY

(24.47) **MOVED by Sonja Dykslag** to acknowledge and accept the removal of the residence requirements from the Chief of Police's employment contract.

CARRIED UNANIMOUSLY

12. ADJOURNMENT

DECLARED by Chair Gish that the regular meeting be adjourned at 11:53 am.

Original Signed
Chairperson

Original Signed
Secretary