

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, September 16, 2021**

Attendees: Corey Gish, Chair
Judy Lucht, Vice-Chair (remote)
Reuben Konnik, City of Lacombe Councillor
Sonja Dykslag, Commission Member at Large (remote)
Edith McKinlay, Commission Member at Large (remote)
Cameron Penstone, Commission Member at Large (remote)
Elaine Willette-Larsen, Commission Member at Large (remote)

Others: Chief Lorne Blumhagen, Lacombe Police Service
Jennifer Peterson, Secretary (remote)

Regrets: Brad Pears, Public Complaint Director and Diane Piché, Director, Corporate Services

1. CALL TO ORDER

Chair Gish called the meeting to order at 9:04 a.m.

2. ADOPTION OF AGENDA

2.1 September 16, 2021, Agenda was presented for adoption.

(21.54) **MOVED by Elaine Willette-Larsen** to adopt September 16, 2021, agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 August 19, Lacombe Police Commission meeting minutes.

(21.55) **MOVED by Elaine Willette-Larsen** to adopt August 19, 2021, meeting minutes as presented.

CARRIED UNANIMOUSLY

4. PRESENTATIONS

4.1. Key Performance Indicators (KPI) (Brenda Vaughan)

Chair Gish welcomed Brenda Vaughan to the meeting and opened the floor to her. Ms. Vaughan provided an overview of the purpose and development of the KPI for the Lacombe Police Services. The KPI is a living document that is amended as the needs and requirements change. The KPIs are used when setting the Lacombe Police Service's strategic plan, including aligning with the City of Lacombe Strategic plan. The first outcome identified for the Lacombe Police Services is a *Healthy and*

Safe Community with three Measure Indicators: Authorized Police Force, Policing Cost, and Officer Diversion.

A brief discussion occurred on moving forward with the implementation of the KPIs. This item will be added to the October 21, 2021, Police Commission meeting to discuss further. Ms. Vaughan was asked if she would be interested in leading the implementation. She has indicated that she would be.

Brenda Vaughen left the meeting at 9:45 a.m.

5. REPORTS

5.1 *Chief of Police Monthly Reports: August 1 – September 1

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the above report were highlighted:

- The 2021 Budget to Actual for September 1 is 62%; it should be 67% but still in a good position. The City of Lacombe Q2 report has been presented to Council. The City is forecasting a surplus for 2021.
- Attended an NG911 webinar; this is scheduled to roll out in the spring of 2023.
- Received notification that the Alberta First Responders Radio Communications System (AFRRCS) console will arrive next week. Once received, will schedule the implementation of the software.
- The SRO is formalizing herself with the schools. Did coordinate and investigate a significant call with the assistance of the schools and other parties, which was resolved quickly and smoothly.

5.1a *School Resource Officer Report and Statistics

There was no SRO report to present at this meeting.

5.2 *Budget Report (Actual vs Budget 2020)

Chief Blumhagen explained that the 2021 Budget to Actual is in good shape. All grant money has been received. Security clearance revenue is on target. Fine revenue is lower than budgeted; this has been adjusted in the 2022 Operating Budget.

5.3 *Public Complaints Director Report

Brad Pears Public Complaint Director's (PCD) report showed no complaints for this period.

5.4 Chair Report

Chair Gish provided her report on her activities for the month that included a meeting with the LPS Chief and participating in the Staff Sergeant interviews.

5.5 Vice-Chair Report

Commissioner Lucht reported that she had heard back on the online training, and it will be offered. She will provide a list of the current commission members and an updated list in February to Karen.

5.6 Council Rep. Report

Councillor Konnik reported on past council business. He thanked the Commission Members for the past four years of their service.

Chair Gish thanked Councillor Konnik for his commitment to the Commission and wished him great success on his run for City Council.

(21.56) **MOVED by Cameron Penstone** to accept reports (5.1/5.2/5.3/5.4/5.5/5.6) as information.

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6. OLD BUSINESS

6.1 2022 Annual Budget

The draft 2022 Annual budget will be presented by Chair Gish and Chief Blumhagen at the September 27 Council Meeting. Commission Members are welcome to attend.

6.2 Recruitment Ad – Lacombe Police Commission 2022 Vacancy

The recruitment for Lacombe Police Commission members is ongoing.

6.3 Land Acknowledgement

This item will be tabled to the October 21, 2021 meeting to allow Commission Members to review the information shared by Commissioner Willette-Larsen.

6.4 Tour and Round Table with Minister Madu

Commissioner Penstone and Dykslag attended on behalf of the Commission. Minister Madu was very reciprocal to the meeting and information shared.

7. NEW BUSINESS

7.1 LPC Members Self-assessment

Commissioner Dykslag provided the Commission Members with the link to complete the survey. Secretary Peterson was asked to change the current survey in Google Docs to a format used in Survey Monkey.

7.2 Mandatory Vaccinations

This item will be moved to In-Camera for further discussion.

7.3 Police Act Section 37(2) Policy

This item will be tabled to the October 21, 2021 meeting.

8. INFORMATION

8.1 Police Governance Post; AAPG Spring-Summer Newsletter

8.2 Letter – 2019 Alberta Provincial Policing Standard Audit

Chief Blumhegan shared that Sargent Kristian played a large part in ensuring they were in compliance and a successful audit. Sargent Zen will be working on the 2023 Audit.

8.3 Letter from the Office of the Minister

The letter was presented as information.

9. IN-CAMERA

(21.57.) **MOVED by Elaine Willette-Larsen** to enter In-Camera at 10:26 a.m. (with Jennifer Peterson) to discuss the following:

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9.1 Labour (FOIP Section 24)

9.2 Legal (FOIP Section 17)

9.3 Mandatory Vaccinations

(21.58.) **MOVED by Elaine Willette-Larsen** to return to Open Meeting at 10:59 a.m.

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10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1 LPC Annual Work Plan Review

10.2 Adjustment and Personnel

10.3 LPC Members Self-assessment

10.4 The 2022 – 2024 Strategic Plan is to be completed by the end of 2021

10.5 The Next Meeting Confirmation

Commissioners confirmed the next meeting date of October 21, 2021, in the Community Room at LPS.

11. ADJOURNMENT

(21.59.) **MOVED by Judy Lucht** that the regular meeting adjourned at 11:06 a.m.

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_Original Signed____
Chairperson

_____Original Signed_____
Secretary