

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, October 12, 2023**

Attendees: Corey Gish, Chair
Cameron Penstone, Vice-Chair
Elaine Willette-Larsen, Commission Member at Large
Ken Kulak, Public Complaints Director
Steve Christie, Provincial Appointed Commission Member
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Service
Diane Piché, Director of Corporate Service
Tracey McKinnon, Senior Financial Manager
Jennifer Peterson, Secretary

Regrets: Sonja Dykslag, Commission Member at Large
John Soderberg, Commission Member at Large

1. CALL TO ORDER

1.1. Chair Gish called the meeting to order at 9:02 a.m.

2. LAND ACKNOWLEDGEMENT

2.1. Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. The October 12, 2023, Lacombe Police Commission Agenda was presented for adoption.

(23.47) **MOVED by Steve Christie** to adopt the September 14, 2023, agenda as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1. The September 14, 2023, Lacombe Police Commission meeting minutes were presented for adoption.

(23.48) **MOVED by Elaine Willette-Larsen** to adopt the September 14, 2023, minutes as presented.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. Options for Evaluation of the Chief – Twyla Hale, Senior Manager of People Services

Ms. Hale presented two options for consideration for the Chief of Police evaluation. Option one is a 360 evaluation, which an external company would complete in full. The other option would be a mix of in-house service and the use of an external company.

Further discussion on this item has been tabled for In-Camera.

6. IN-CAMERA

(23.49) **MOVED by Elaine Willette-Larsen** to enter In-Camera at 9:27 a.m. to discuss the following:

- Legal (FOIP Section 17)
- Labor (FOIP Section 24)

CARRIED UNANIMOUSLY

(23.50) **MOVED by Cameron Penstone** to return to Open Meeting at 9:53 a.m.

CARRIED UNANIMOUSLY

(23.51) **MOVED by Cameron Penstone** to increase the number of sworn members by one, with the authorization to hire for the December recruitment class.

5 - IN FAVOR

1 - ABSTAINED

CARRIED

7. REPORTS

7.1. Chief of Police Monthly Reports:

Chief Blumhagen presented his reports from September 1 to October 1, 2023, to the Commission as information. A discussion occurred on moving forward with body-worn cameras and what that requires.

7.2. School Resource Officer Report and Statistics

Constable Wilzer's (SRO) report was presented as information. Chief Blumhagen shared that the Wolf Creek School submitted the SRO program for the Friends of Education and won.

7.3. Budget and Variance Report (Actual vs Budget 2023)

The budget and reserve reports were presented for information. The 2023 budget is on track and will be close to a zero budget at the end of the year. Fine revenue is still under, as expected. This category has been adjusted in the 2024 budget.

7.4. Public Complaints Director Report

PCD Kulak report was presented as information. Three complaints have been received and have been handled. There is no open investigation.

7.5. Chair Report

Chair Gish provided her report verbally on her monthly activities.

7.6. Vice-Chair Report

Vice-Chair Penstone's report was presented as information.

7.7. Council Rep. Report

Councillor Hoekstra's report was presented as information.

(23.52) **MOVED by Steve Christie** to accept reports (6.1/6.2/6.3/6.4/6.5/6.6/6.7) as information.

CARRIED UNANIMOUSLY

8. OLD BUSINESS

8.1. Lacombe Police Commission Self-Assessment Results

This item has been tabled to the November meeting.

8.2. 2024 Operation Budget Update

The updated 2024 Operation Budget was presented as information. Minor changes to salaries and benefits were made to the provisional budget approved at the September Commission meeting.

8.3. Service Agreement with City/LPS

Director Piché will bring a draft service agreement for review by LPC from the City to a future meeting. The draft agreement will discuss the services provided between the City and the Lacombe Police Service.

8.4. City of Lacombe Bylaw 78

Bylaw 78 was reviewed at the Regular Council Meeting on October 10, 2023. The Commission will participate in an In-Camera discussion with Council on October 16, 2023, at the Committee of the Whole Meeting.

8.5. Information Request re Community Survey – Third-Party Service Providers

Director Piché shared the various options the city has used in the past for surveys. A discussion occurred on the options. It was decided that the Commission will continue discussions with the City on this matter.

8.6. Commission Member Appointments

The applications have been reviewed, and a recommendation has been provided to the City of Lacombe Mayor for a final decision.

9. NEW BUSINESS

9.1. Commission Member Training Report

Vice-chair Penstone provided a verbal update on where commission members are at with the required training. He encouraged members to complete the training if they haven't already.

Senior Financial Manager McKinnon left the meeting at 10:49 a.m.

10. INFORMATION

10.1. LPS/LPC Acronyms List.

The Commission was provided with a list of frequently used acronyms at meetings. The list will be included in all meeting packages and updated as needed.

10.2. ADM Degrand address to AAPG Members

The commission members are invited to a virtual meeting on October 23, 2023, at 11 a.m. A request for an update on the timeline and process for implementing the un-proclaimed provisions of the Police Amendment Act was submitted to be asked at the meeting.

10.3. Letter Responding to AAPG Grant Increase Request

The letter was provided to the Commission as information.

10.4. AAPG Call for Nominations to the ALERT CAC

The AAPG is calling for nominations to the ALERT CAC. A discussion occurred on the importance of the ALERT CAC. Commission members are strongly encouraged to apply for the position. They are to let the Chair know if they are interested in applying. Director Piché will forward the updated CAC Terms of Reference to the Commissioners.

11. STANDING ITEMS

Commissioners acknowledged standing items.

11.1. LPC Annual Work Plan Review

The work plan has been completed for 2023.

11.2. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be November 9, 2023, in the Community Room at Lacombe Police Services.

12. ADJOURNMENT

DECLARED by *Chair Gish* that the regular meeting be adjourned at 11:03 a.m.

____ Original Signed ____
Chairperson

_____ Original Signed _____
Secretary