

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
Thursday, November 9, 2023**

**Attendees:** Corey Gish, Chair  
Cameron Penstone, Vice-Chair  
Elaine Willette-Larsen, Commission Member at Large  
Sonja Dykslag, Commission Member at Large  
John Soderberg, Commission Member at Large  
Steve Christie, Provincial Appointed Commission Member  
Cora Hoekstra, City of Lacombe Councillor

**Others:** Chief Lorne Blumhagen, Lacombe Police Service  
Tracey McKinnon, Senior Financial Manager  
Jennifer Peterson, Secretary

**Regrets:** Ken Kulak, Public Complaints Director  
Diane Piché, Director of Corporate Service

**1. CALL TO ORDER**

1.1. Chair Gish called the meeting to order at 9:00 a.m.

**2. LAND ACKNOWLEDGEMENT**

2.1. Chair Gish read the Land Acknowledgement and gave a special thank you to all the veterans for their service.

**3. ADOPTION OF AGENDA**

3.1. The November 9, 2023, Lacombe Police Commission Agenda was presented for adoption.

(23.53) **MOVED by Elaine Willette-Larsen** to adopt the November 9, 2023, agenda as presented.

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF MINUTES**

4.1. The October 12, 2023, Lacombe Police Commission meeting minutes were presented for adoption.

(23.54) **MOVED by Elaine Willette-Larsen** to adopt the October 12, 2023, minutes as amended to add an attendee.

**CARRIED UNANIMOUSLY**

**5. PRESENTATIONS**

5.1. Annual Disposition of Records – Tabatha Robbins-Deutsch

Ms. Robbins-Deutsch provided an overview of the City of Lacombe’s annual dispositions process and presented a list of the Lacombe Police Commission records set for destruction. A discussion and review of the records occurred. The Commission expressed no concerns with the information.

(23.54) **MOVED** by *Steve Christie* to approve the annual disposition as presented.

**CARRIED UNANIMOUSLY**

**6. REPORTS**

6.1. Chief of Police Monthly Reports

Chief Blumhagen presented his reports from October 1 to November 1, 2023, to the Commission as information. A discussion occurred on the fleet replacement options, including the SRO vehicle. The Chief confirmed that two members are in the recruiting class and that, at this time, dispatch services for Fire remain for future considerations, but no current plans exist.

6.2. School Resource Officer Report and Statistics

Constable Wilzer's (SRO) report was presented as information. Concerns were expressed regarding the increase in criminal code matters. The increase is attributed to school administrators completing threat risk assessment (TRA) courses, which provide them with the tools to identify concerns in their schools.

6.3. Budget and Variance Report (Actual vs Budget 2023)

The budget and reserve reports were presented for information. There are no concerns with the budgeted amounts compared to the actuals. The commissioners were reminded that the information presented was three weeks behind.

6.4. Public Complaints Director Report

PCD Kulak report was presented as information.

6.5. Chair Report

Chair Gish's report was presented as information.

6.6. Vice-Chair Report

Vice-Chair Penstone's report was presented as information.

6.7. Council Rep. Report

Councillor Hoekstra's report was presented as information.

(23.55) **MOVED** by *Cameron Penstone* to accept reports (6.1/6.2/6.3/6.4/6.5/6.6/6.7) as information.

**CARRIED UNANIMOUSLY**

**7. OLD BUSINESS**

7.1. Lacombe Police Commission Self-Assessment Results

The results were presented to the commission for review. There was discussion on the items that received a three and what the results could represent. There were no other comments regarding the information presented.

7.2. 2024 Operation Budget Update

The updated 2024 Operation Budget was presented as information. Minor changes were made once the rates were received for Employment Insurance, WCB and Local Authorities Pension Plan. There will be no other changes made to the 2024 Operating Budget.

7.3. Reappointment of Commission Members

The formal letter from the City of Lacombe's Legislative Coordinator was presented as information advising the Commission that Cameron Penstone has been reappointed to the Lacombe Police Commission.

7.4. PSR File 2022-005 – Six Month Extension

The letter requesting a six-month extension to PSR File 2022-005 was presented to the Commission for consideration.

(23.56) **MOVED** by *Cameron Penstone* to extend PSR File 2022-005 file for an additional six months.

**CARRIED UNANIMOUSLY**

7.5. City of Lacombe Bylaw 78

The Committee of the Whole on October 16, 2023, was well attended by the Commission. A number of items were discussed, and recommendations were made.

**8. NEW BUSINESS**

8.1. Appreciation Gifts

The Commission will purchase Christmas and gift cards as a small token of appreciation for the Lacombe Police Members and civilian staff.

**9. INFORMATION**

9.1. AAPG Call for Nominations to the ALERT CAC

The AAPG is calling for nominations to the ALERT CAC, with a submission deadline of November 17, 2023. Commissioner Steve Christie, with the support of the Lacombe Police Commission, will be submitting his application.

**10. STANDING ITEMS**

Commissioners acknowledged standing items.

10.1. LPC Annual Work Plan Review

The work plan has been completed for 2023.

10.2. LPS/LPC Acronyms

Add TRA – Threat Risk Assessment to the list.

10.3. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be January 11, 2024, in the Community Room at Lacombe Police Services.

(23.57) **MOVED by Elaine Willette-Larsen** to cancel the December 14, 2023, Lacombe Police Commission Meeting as the 2023 Annual Work Plan has been completed.

**CARRIED UNANIMOUSLY**

**11. IN-CAMERA**

(23.58) **MOVED by Steve Christie** to enter In-Camera at 10:25 a.m. to discuss the following:

- Legal (FOIP Section 17)
- Labor (FOIP Section 24)

**CARRIED UNANIMOUSLY**

(23.59) **MOVED by Cora Hoekstra** to return to Open Meeting at 11:16 a.m.

**CARRIED UNANIMOUSLY**

**12. ADJOURNMENT**

**DECLARED by Chair Gish** that the regular meeting be adjourned at 11:16 a.m.

\_\_\_\_Original Signed\_\_\_\_\_  
Chairperson

\_\_\_\_Original Signed\_\_\_\_\_  
Secretary