

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
Thursday, November 18, 2021**

**Attendees:** Corey Gish, Chair  
Judy Lucht, Vice-Chair (remote)  
Sonja Dykslag, Commission Member at Large  
Cameron Penstone, Commission Member at Large  
Elaine Willette-Larsen, Commission Member at Large  
Brad Pears, Public Complaint Director  
Cora Hoekstra, City of Lacombe Councillor

**Others:** Chief Lorne Blumhagen, Lacombe Police Service  
Staff Sergeant Bryan Zens, Lacombe Police Service  
Diane Piché, Director, Corporate Services (remote)  
Jennifer Peterson, Secretary

**Regrets:** Edith McKinlay, Commission Member at Large

**1. CALL TO ORDER**

Chair Gish called the meeting to order at 9:00 a.m. Chair Gish welcomed Councillor Hoekstra to the Commission upon calling the meeting to order and introduced each member.

**2. ADOPTION OF AGENDA**

2.1 November 18, 2021, Agenda was presented for adoption.

(21.67) **MOVED by Elaine Willette-Larsen** to adopt November 18, 2021, agenda as amended.  
Presentations: 4.2 KPI/Strategic draft will be tabled till December 16, 2021.

**CARRIED UNANIMOUSLY**

**3. ADOPTION OF MINUTES**

3.1 October 21, 2021, Lacombe Police Commission meeting minutes.

(21.68) **MOVED by Elaine Willette-Larsen** to adopt October 21, 2021, meeting minutes as presented.

**CARRIED UNANIMOUSLY**

**4. PRESENTATIONS**

4.1. Q3 Report and Draft 2022 Budget

Sr. Manager McKinnon outlined the draft 2022 Lacombe Police Services budget changes as of the Council Budget Retreat. The highlights are as follows:

- The overall expenses for Police have a proposed increase of 6.6%. Due to:
  - Wages for a step increase, a 2% Police member increase, market adjustment, Short Term Disability and Life Insurance, and the additional staff position;
  - Cell phone replacements;
  - Portable Radios upgrades and replacement;
  - Other professional services – KPI/Strategic Plan;
  - Increase to licenses and registration; and
  - An increase to reserves.
- The overall revenue for Police has a proposed increase of 6%. This is due to
  - An increase to CPO monitoring;
  - An increase to grants due to the new 911 PSAP Grant funding, and
  - Other revenue increase of \$3,100 for School Resource Officer.

The 2022 Budget will be presented to Council on November 22, 2021, for approval. There are no changes to the budget unless Council asks for amendments on November 22, 2021. If changes are requested, the 2022 Budget will be brought back to Council on December 6, 2021, for adoption.

Sr. Manager McKinnon shared that the Q3 Report for Lacombe Police Service is currently showing a deficit. Due to grant revenues and the Lacombe County funds not being received. The funds are to be deposited by year-end, putting the department in a surplus.

#### 4.2. KPR/Strategic Plan

Chief Blumhagen asked the Commission Members to review the draft report provided and identify areas they would like addressed at December's meeting. The LPC KPR's will align with the City's and Councils' strategic plan.

This item has been tabled for the December 16, 2021, LPC meeting.

## 5. **REPORTS**

### 5.1 \*Chief of Police Monthly Reports: October 1 – November 1, 2021

Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above report were highlighted:

- There have been no public complaints this month. The complaint received in September is going through a use of force review. Still waiting on the results of the review.
- Training has been received for the Justice Transportation Initiative (JTI); the program is scheduled to start in February of 2022.
- All Sergeants are taking an online leadership course. The course is to be completed in early January 2022.
- In October, members that were not on leave completed their recertification with firearms.

- Continue to identify training opportunities for members that are behind in training due to the COVID lockdowns.
- The unmarked fleet unit is equipped and operational.
- The updated dispatch console system is working well.
- Constable Allnut was sworn in. In the New Year will look at bringing LPS members in to introduce them to the Commission.
- Pictures of LPS members are being taken for the COP Card Program and updating ID cards.
- Cst. Girard resigned and moved to BC. Sgt Zens is reviewing applications with a tentative start date for the new member in March of 2022.
- The review of the Police Act is complete. No announcement as of yet of any changes.
- Attended a meeting hosted by Solicitor General on Police Service initiatives. An announcement from the Minister is to follow. The Province to engage LPS and Commission on the transition. Chief Blumhagen has been asked to sit in the working group. The transition to the new policing service is a four to six-year transition.
- The IT Service Agreement between LPS and the City to be finalized.

5.1a \*School Resource Officer Report and Statistics

Constable Wilzer's (SRO) report was presented to the Commission.

5.2 \*Budget Report (Actual vs Budget 2020)

Sr. Manager McKinnon provided an overview of the Actual vs Budget under 4.1 Presentation.

5.3 \*Public Complaints Director Report

Brad Pears, Public Complaint Director's (PCD), reported an ongoing complaint from September. No complaints have been received for this time frame.

5.4 Chair Report

Chair Gish reported on her monthly activities, including the regularly scheduled meeting with the Chief.

5.5 Vice-Chair Report

Vice-Chair Lucht reported that she has been working with the LPC secretary on transferring training tracking and scheduling process. An overview of the required training was shared with the Commissionaires.

5.6 Council Rep. Report

Councillor Hoekstra provided her report on council business.

(21.69) **MOVED by** *Cameron Penstone* to accept reports (5.1/5.2/5.3/5.4/5.5/5.6) as information.

**CARRIED UNANIMOUSLY**

**6. OLD BUSINESS**

**6.1 Police Act Section 37(2) Policy**

Chair Gish provided the members with the updated recommended changes at the last meeting. A request to include a timeframe on the process is added to the recommended changes. The recommended changes to the Policy Manual will be brought back to December's meeting for final decision.

**7. NEW BUSINESS**

**7.1 Appointment of Commission Members**

Chair Gish announced John Soderberg and Ken Kulak were appointed by Council resolution to the Lacombe Police Commission as of January 1, 2022.

**7.2 Human Resource Plan 2021-2023**

Chief Blumhagen presented the 2021 – 2023 Human Resource plan to the Commission for their annual review.

**8. INFORMATION**

8.1 N/A

**9. IN-CAMERA**

(21.70) **MOVED by Elaine Willette-Larsen** to enter In-Camera at 11:05 a.m. (with Jennifer Peterson) to discuss the following:

**CARRIED UNANIMOUSLY**

9.1 Labour (FOIP Section 24)

9.2 Legal (FOIP Section 17)

(21.71) **MOVED by Elaine Willette-Larsen** to return to Open Meeting at 11:47 a.m.

**CARRIED UNANIMOUSLY**

**10. STANDING ITEMS**

Commissioners acknowledged standing items.

10.1 LPC Annual Work Plan Review

10.2 Commission Member Training Report

10.3 The 2022 – 2024 Strategic Plan is to be completed by the end of 2021

10.3.1 The Next Meeting Confirmation

Commissioners confirmed the next meeting date of December 16, 2021, in the Community Room at Lacombe Police Services. A Christmas lunch to follow at Leto's Steakhouse & Bar.

The Commission Members agreed to purchase each LPS staff member a gift certificate from the Broom Tree Café instead of dropping goodies off for Christmas. Chair Gish will purchase gift certificates in \$10 allotments.

**11. ADJOURNMENT**

(21.72) **MOVED by** *Chair Corey Gish* that the regular meeting adjourned at 11:55 a.m.

**CARRIED UNANIMOUSLY**

\_Original Signed \_\_\_\_\_  
Chairperson

\_\_\_ Original Signed \_\_\_\_  
Secretary