

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, March 18, 2021**

Attendees: Corey Gish, Chair
Judy Lucht, Vice-Chair (remote)
Reuben Konnik, City of Lacombe Councillor
Sonja Dykslag, Commission Member at Large (remote)
Cameron Penstone, Commission Member at Large (remote from 10:30)
Elaine Willette-Larsen, Commission Member at Large
Edith McKinlay, Commission Member at Large

Others: Chief Lorne Blumhagen, Lacombe Police Service
Mauricio Reyes, Senior Manager, Financial Services
Diane Piché, Director, Corporate Services (remote)
Ross Pettibone, Secretary (remote)

Regrets: Brad Pears, Public Complaint Director

1. CALL TO ORDER

Chair Gish called the meeting to order at 9:00 a.m., followed by an acknowledgment and recognition that we are on ancestral and traditional lands of Treaty 6 territory, by Commissioner Willette-Larsen.

2. ADOPTION OF AGENDA

2.1 The March 18, 2021 Agenda was amended to include a discussion under Item 7.4 (Municipal Operating Sustainability Transfer (MOST) and a Human Resources update under In Camera.

(21.18) **MOVED by Elaine Willette-Larsen** to adopt the March 18 Lacombe Police Commission agenda as amended.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 February 18, 2021 Lacombe Police Commission meeting minutes.

(21.19) **MOVED by Elaine Willette-Larsen** to adopt the February 18, 2021 meeting minutes as printed and read.

CARRIED UNANIMOUSLY

4. PRESENTATIONS

N/A

5. REPORTS

5.1 *Chief of Police Monthly Reports: February 1, 2021 – March 1, 2021

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the above report were highlighted:

- Patrol member vaccinations pending.
- Reduced calls for service.
- Three patrol vehicle replacements were still pending assembly.

5.1a *School Resource Officer Report and Statistics

An SRO Report was submitted for February 2021 by CST. Geleynse. The Safe-in Six program is presently underway, and an annual performance assessment has been completed.

5.2 *Budget Report (Actual vs Budget 2020)

Chief Blumhagen confirmed both provincial policing grants were expected to remain intact. A detailed review of the Budget Report was provided by Mauricio Reyes in Item 8.2.

5.3 *Public Complaints Director Report

Brad Pears' Public Complaint Director's (PCD) report showed no complaints this period.

5.4 Chair Report

Chair Gish provided her report on activities with the LPS Chief, a review of the police oversight checklist in coordination with the policy manual updates.

5.5 Vice-Chair Report

Commissioner Lucht commented on training in Item 6.3.

5.6 Council Rep. Report

Councillor Konnik and Chief Blumhagen commented on the speed zone review, for which discussions will continue between administration and LPS on areas of concern.

(21.20) **MOVED by Edith McKinlay** to accept reports (5.1/5.2/5.3/5.4/5.5/5.6) as information.

CARRIED UNANIMOUSLY

6. OLD BUSINESS

6.1 LPC Policy Manual Review

Commissioner members reviewed the LPC Policy Manual and Appendices and provided comments and final edits for acceptance next meeting.

6.2 AAPG Attendance Confirmation

Commissioners discussed and finalized online conference attendees (Gish, Willette-Larsen, Dykslag, McKinlay, Penstone, Lucht) and a delegate member (Chair Gish). Commissioner Lucht would later confirm availability.

6.3 Commission Member Internal Training

Vice-Chair Lucht continued to investigate existing training in other commissions pending further contacts with appropriate staff, in order to use or modify items for Lacombe's use. A plan would be made to schedule present members for an LPS tour and ride-along when available.

NEW BUSINESS

7.1 Next Meeting Confirmation

Commissioners confirmed the next meeting date of April 15, 2021 in the Council Chambers of City Hall.

7.2 Chief Evaluation (2-year cycle: 2022)

Commission members reviewed process for the Chief Evaluation, with comments from Chief Blumhagen on linking assessment parameters to the LPC/LPS Strategic Plan.

7.3 LPS/LPC Annual Report

Commission members discussed the 2020 LPC/LPS Annual Report, and provided feedback for final edits.

(21.21) **MOVED by Sonja Dykslag** to accept the 20220 LPC/LPS Annual Report as amended.

CARRIED UNANIMOUSLY

7.4 MOST Funding

Chief Blumhagen summarized current and future capital requirements. Following the update regarding the \$100,000 Municipal Operating Sustainability Transfer to operational reserve, Chief Blumhagen discussed a request to the commission for an upgraded dispatch console and related items.

(21.22) **MOVED by Elaine Willette-Larsen** to authorize the Chair to write a letter to thank the City for the proposed \$100,000 addition to our surplus and authorizing the Chair after

discussion with the Chief to request via letter a capital wish-list if appropriate, to be reviewed by commission members by email prior to distribution.

CARRIED UNANIMOUSLY

8. INFORMATION

8.1 LPA/City Negotiations

Chief Blumhagen commented that this item would be going to Council on March 22 with results to follow regarding terms of the new agreement.

8.2 2020 Budget to Actual Final Report

Mauricio Reyes, Senior Manger, Financial Services, briefed Commissioners on the final 2020 budget report and confirmed a recent \$100,000 operational budget adjustment to the Department 21 to defray COVID-related expenses. A reduction to Municipal Sustainability Initiative funding was highlighted and the resulting longer term impacts to infrastructure projects. A \$20,000 surplus for 2020 resulted. Chief Blumhagen discussed the development of a capital request for expanded communications infrastructure. Spring adjustments would include server upgrades.

8.3 2022 Budget Timeline

Commission members accepted the March 8 Council Report on Operating and Capital Budget timelines for information.

8.4 2021 AAPG Conference and AGM

Commission members accepted an update on the AAPG 2021 online Conference April 23 for information.

8.5 Justice Transformation Initiative

Commission members accepted an update on the justice transformation initiative.

9. IN CAMERA

(21.23) **MOVED by Reuben Konnik** to enter In Camera at 11:51 a.m. (with Ross Pettibone), for discussion of labor (human resources) items.

CARRIED UNANIMOUSLY

9.1 Labour Update (*FOIP Section 24*)

(21.24) **MOVED by Elaine Willette-Larsen** to return to Open Meeting at 12:11 p.m.

CARRIED UNANIMOUSLY

10. STANDING ITEMS

Commissioners acknowledged standing items.

- 10.1 LPC Annual Work Plan
- 10.2 2022 – 2024 Strategic Plan
- 10.3 Commissioner Succession Planning

11. ADJOURNMENT

(21.25) **MOVED** by *Corey Gish* to adjourn the regular meeting at 12:12 p.m.

CARRIED UNANIMOUSLY

Chairperson

Secretary