

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, March 17, 2022**

Attendees: Corey Gish, Chair
Cameron Penstone, Vice-Chair
Ken Kulak, Public Complaint Director
Sonja Dykslag, Commission Member at Large
Elaine Willette-Larsen, Commission Member at Large
John Soderberg, Commission Member at Large

Others: Chief Lorne Blumhagen, Lacombe Police Service
Diane Piché, Director, Corporate Services (remote)
Brooks Flewelling, Secretary

Guest:

Regrets: Cora Hoekstra, City of Lacombe Councillor

1. CALL TO ORDER

1.1 Chair Gish called the meeting to order at 9:00 am.

2. LAND ACKNOWLEDGEMENT

2.1 Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. The March 17, 2022, agenda was amended to include the addition of:
Information: 9.2 9-1-1 Funding Agreement

(22.18) **MOVED by Elaine Willette-Larsen**, Seconded by *Cam Penstone*, to adopt March 17, 2022, agenda as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1. February 17, 2022, Lacombe Police Commission meeting minutes were presented.

(22.19) **MOVED by Cameron Penstone**, Seconded by *Elaine Willette-Larsen*, meeting minutes as amended to include three spelling corrections of the February 17, 2022, meeting minutes.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. N/A

6. REPORTS

6.1. *Chief of Police Monthly Reports: February 1, 2022 – March 1, 2022

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the report were highlighted:

- Chief Blumhagen states the 2022 budget is in alignment. 2021 budget: Reserves look to be 10% under budget, awaiting final approval.
- The Commission discussed the need to have notes for a particular revenue or expense within the budget. There are additional reports to gather the information from the budget that goes into greater detail, so there is no need for further notes.
- CAO Goudy has agreed the City will be responsible for the cost of the HVAC repairs for the Lacombe Police building since it is a City-owned building.

6.1a *School Resource Officer Report and Statistics

Constable Wilzer's (SRO) report was presented to the Commission as information.

Cst. Wilzer (SRO) will be attending the trade show on April 22 and April 23, 2022.

6.2. *Budget Report (Actual vs Budget 2022)

The report presented is correct and current as of March 10, 2022.

6.3. *Public Complaints Director Report

The first complaint received was successfully resolved.

Chief Blumhagen will have IT update the Police Commission website to remove the previous PCD name and leave the current contact email and phone number.

6.4. Chair Report

Chair Gish presented her report on the LPC monthly activities.

6.5. Vice-Chair Report

Vice-Chair Penstone presented his report on the LPC monthly activities.

6.6. Council Rep. Report

Councillor Hoekstra's report was presented to the Commission members as information.

Chief Blumhagen acknowledges Diane Piché is now Madame Chair of the Civilian Advisory Committee for the Alberta Law Enforcement Response Teams (ALERT).

(22.20) **MOVED by Ken Kulak, Seconded by John Soderberg, to accept reports (6.1/6.1a/6.2/6.3/6.4/6.5/6.6) as information.**

CARRIED UNANIMOUSLY

7. OLD BUSINESS

7.1. Annual Review of Audit Compliance for LPS

Chair Gish recommended taking a proactive approach to the audit rather than passively waiting. She will talk with Ms. Peterson about assisting with preparing the compliance audit.

7.2. Notice of AGM & Call for Nominations, Alberta Association of Police Governance

Chair Gish asked if there was a resolution that the Commission should put forward at the APAG Annual General Meeting. There were no resolutions suggested.

The commissioners were reminded that everyone could attend the meeting but will only have one vote at the AGM.

7.3. Trade Show Attendance

There are six volunteer slots available, and volunteers have begun signing up.

7.4. 2022 – 2025 Strategic Plan

Chief Blumhagen has communicated with Brenda Vaughn regarding the comments from the previous Commission Meeting. Commissioners can anticipate an email within the next week with the updated KPI's

Commissioner Dykslag and Chief Blumhagen discussed KPI's vs the strategic plan and how the two documents are linked and support each another.

The KPI's are to be discussed further at the next meeting.

8. NEW BUSINESS

8.1. LPC Policy Manual Review

Chair Gish presented the following updates to the Lacombe Police Commission Policy:

- Add to Section 2.11(7) – Land Acknowledgement and Standing items
- Amend Section 2.14 Commission Records Management to align with the City of Lacombe's Bylaw and Administrative Directive Retention and Disposition of Records.

(22.21) **MOVED by Elaine Willette-Larsen, Seconded by Cameron Penstone, to accept recommended changes as amended to the Lacombe Police Commission Policy.**

CARRIED UNANIMOUSLY

8.2. Commission Member Internal Training

Commission Member training will be offered at AAPG. Should additional training be required, it will be scheduled outside the regular Commission meeting.

Commissioners needing to complete a facility tour and ride along can contact Commissioner Penstone to facilitate this part of their training.

8.3. Chief's Evaluation

Commissioner Dykslag thanked fellow commissioners Soderberg, Penstone and Willette-Larsen for their hours of volunteer time. They have completed numerous in-person interviews, and several surveys have been completed. The survey is open until March 18, 2022.

8.4. Letter to City re Formalizing Channels of Communication

A discussion occurred on creating a formalized channel of communication on the roles of the Commission and the City.

(22.22) **MOVED by John Soderberg, Seconded by Ken Kulak**, authorized Chair Gish to send the communication process initiative letter to the City.

CARRIED UNANIMOUSLY

8.5. LPS Firearms Replacement

Chief Blumhagen explained when new members attend Edmonton Police Service for training; EPS does not use the Glock 40 caliber firearm. This causes training inconsistencies and additional costs to cover the LPS supplied ammunition for their training. This cost is above the cost of training fees. This change was not accounted for in the 2022 budget; however, the radio upgrade expense will be significantly lower than initially budgeted for. Chief Blumhagen explained that the cost of ammunition would be significantly lower given currently, 40 caliber ammunition has gone up.

Commissioner Dykslag inquired about the need for training and the additional cost of training current members. Chief Blumhagen acknowledged there would be zero cost for additional training as the current members will receive transitional training during re-certification.

Commissioner Penstone and Chief Blumhagen discuss the options for the old ammunition and the fact that the cost of the new ammunition will be significantly lower as currently, 40 caliber ammunition is up.

9. **INFORMATION**

9.1. Letter from Lacombe Police Commission to Mayor Creasey

A copy of the letter sent to the Mayor was provided to the Commission Members as information.

9.2. 9-1-1 Funding Agreement

Chief Blumhagen adds the 9-1-1 funding agreement has been approved, waiting for the Minister to sign off. Funds will be in alignment with the budget amount.

10. **STANDING ITEMS**

Commissioners acknowledged standing items.

10.1. LPC Annual Work Plan Review

10.2. Commission Member Training - Cancel

10.3. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be April 21, 2022, in the Community Room at Lacombe Police Services.

11. **IN-CAMERA**

(22.23) **MOVED by** *Cameron Penstone*, Seconded by *John Soderberg*, to enter In-Camera at 10:33 am to discuss the following:

CARRIED UNANIMOUSLY

11.1. Labour (FOIP Section 24)

11.2. Legal (FOIP Section 17)

(22.24) **MOVED by** *Cameron Penstone*, Seconded by *Elaine Willette-Larsen*, to return to open meeting at 11:58 am.

CARRIED UNANIMOUSLY

Commissioner Dykslag made a motion to support the secondment proposal by Chief Blumhagen.

(22.25) **MOVED by** *Sonja Dykslag*, Seconded by *Cameron Penstone*, to support the secondment proposal by Chief Blumhagen

CARRIED UNANIMOUSLY

Commissioner Willette-Larsen made a motion, pursuant to the power of 43(7)(8) of the Police Act of Alberta; after the Lacombe Police Commission reviewed the complaint received regarding the Chief, to dismiss it as frivolous, vexatious, and made in bad faith.

(22.26) **MOVED by** *Elaine Willette-Larsen*, Seconded by *John Soderberg*, to dismiss the complaint.

CARRIED UNANIMOUSLY

12. **ADJOURNMENT**

DECLARED by *Chair Gish* that the regular meeting is adjourned at 12:01 pm.

__ Original Signed __
Chairperson

_____ Original Signed _____
Secretary