

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, March 14, 2024**

Attendees: Corey Gish, Chair
Cameron Penstone, Vice-Chair (remote)
Ken Kulak, Public Complaints Director
Elaine Willette-Larsen, Commission Member at Large
Steve Christie, Provincial Appointed Commission Member
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Service
Diane Piché, Director of Corporate Service
Jennifer Peterson, Secretary

Regrets: John Soderberg, Commission Member at Large
Sonja Dykslag, Commission Member at Large
Tracey McKinnon, Senior Financial Manager

1. CALL TO ORDER

1.1. Chair Gish called the meeting to order at 9:07 am.

2. LAND ACKNOWLEDGEMENT

2.1. Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. The Lacombe Police Commission Agenda was presented for adoption.

(24.17) **MOVED by Elaine Willette-Larsen** to adopt the March 14, 2024, agenda as amended to include 8.3 Lacombe Community Volunteer Awards 2024.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1. The February 8, 2024, Lacombe Police Commission meeting minutes were presented for adoption.

(24.18) **MOVED by Steve Christie** to adopt the February 8, 2024, minutes as presented.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. There were no presentations at this meeting.

6. REPORTS

6.1. Chief of Police Monthly Reports

Chief Blumhagen presented his reports to the Commission from February 1, 2024, to March 1, 2024, as information. The additional information shared is as follows:

- The recruitment graduation was on March 8. Recruitments Cst. Lee won the Officer Safety Award, and CSt. Perry won the Trainers Choice Award.
- Attended the Alberta Chiefs Meeting and the ALERT meeting last month. At the ALERT meeting, the Board voted to dissolve the CAC Advisory Committee until a new structure can be developed. Communication of the dissolution has been sent out to the members.
- The Police Service is transitioning to a new payroll system. The change has been communicated to the staff.
- The Police Review Committee is on track to be set up next year. The local PCD will be eliminated.
- The second recruit graduation this year will be held on June 7. LPS has one member in the class.
- LPS has received all body-worn hardware, teasers, and new in-car cameras. The installation will be completed in April, and then testing will begin. The training will be shortly after.
- The Alberta Government introduced legislation to elevate the sheriff service into a stand-alone police force.

6.2. School Resource Officer Report and Statistics

The School Resource Officer's Report was presented as information.

6.3. Budget and Variance Report (Actual vs Budget 2023)

The budget and reserve reports were presented for information.

6.4. Public Complaints Director Report

PCD Kulak's report was presented as information.

6.5. Chair Report

Chair Gish's report was presented as information.

6.6. Vice-Chair Report

Vice-Chair Penstone's report was presented as information.

6.7. Council Rep. Report

Councillor Hoekstra's report was presented as information.

(24.19) **MOVED by Steve Christie** to accept reports (8.1/8.2/8.3/8.4/8.5/8.6/8.7) as information.

CARRIED UNANIMOUSLY

7. OLD BUSINESS

7.1. LPC Policy Manual Annual Review

The draft LPC Policy Manual was presented for review. The members were asked to review and provide comments or changes to a committee member. The Public Complaints Director section will remain the same until the province releases new regulations. Once completed, the policy manual will be returned to the Commission for adoption.

7.2. Annual Review of Audit Compliance of LPC

A letter will be sent to Alberta Public Safety and Emergency Services advising them that an internal audit has been completed and that, should they want to complete an external audit, the Commission is ready.

7.3. AAPG Notice of AGM, Call for Resolution & Board Nominations

The AAPG Board has three openings. The Commission members were encouraged to apply.

The Commission will not be submitting a Resolution to the AAPG Board.

7.4. City of Lacombe Bylaw 78/Proposed Bylaw 511

Director Piché provided the Commission with an update on Bylaw 511. The direction from Council on the decrease of members at large will be confirmed and shared with the Commission.

8. NEW BUSINESS

8.1. Chief's Self-assessment

The Commission Members were sent an online survey and asked to complete it. The results will be provided at the April meeting.

8.2. LPS/LPC Annual Report

The draft 2023 Lacombe Police Service / Lacombe Police Commission Annual Report was presented for review and approval.

(24.20) **MOVED by Elaine Willette-Larsen** to accept the 2023 Lacombe Police Service/Lacombe Police Commission Annual Report as presented subject to typographical review.

CARRIED UNANIMOUSLY

8.3. Lacombe Community Volunteer Awards 2024

The awards event will be held on April 18. Commission members were encouraged to attend.

9. INFORMATION

9.1. No information was provided.

10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1. The Lacombe and District Trade Show and Marketplace April 19 &20, 2024

An electronic schedule has been provided to Commission members. Each member has been asked to sign up for at least one shift.

10.2. LPC Annual Work Plan Review

10.3. LPS/LPC Acronyms

10.4. 2024 LPC Membership

10.5. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be April 11, 2024, in the Community Room at Lacombe Police Services.

11. IN-CAMERA

(24.21) **MOVED by Elaine Willette-Larsen** to enter In-Camera at 10:35 am to discuss the following:

- Legal (*FOIP Section 17*)
- Labor (*FOIP Section 24*)

CARRIED UNANIMOUSLY

(24.22) **MOVED by Ken Kulak** to return to Open Meeting at 10:50 am.

CARRIED UNANIMOUSLY

ADJOURNMENT

DECLARED by Chair Gish that the regular meeting be adjourned at 10:51 am.

Original Signed
Chairperson

Original Signed
Secretary