

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, June 16, 2022**

Attendees: Corey Gish, Chair
Cameron Penstone, Vice-Chair
Ken Kulak, Public Complaint Director
Sonja Dykslag, Commission Member at Large (remote)
Elaine Willette-Larsen, Commission Member at Large
John Soderberg, Commission Member at Large
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Service
Jennifer Peterson, Secretary

Guest: Tracey McKinnon, Senior Manager of Financial Services

Regrets: Diane Piché, Director of Corporate Service

1. CALL TO ORDER

Chair Gish called the meeting to order at 9:00 a.m.

2. LAND ACKNOWLEDGEMENT

Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

The June 16, 2022, Lacombe Police Commission agenda was presented for adoption.

(22.40) **MOVED by Elaine Willette-Larsen**, Seconded by *Cameron Penstone*, to adopt June 16, 2022, agenda as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

May 19, 2022, Lacombe Police Commission meeting minutes were presented.

(22.41) **MOVED by Cora Hoekstra**, Seconded by *Cameron Penstone*, adopt the meeting minutes for May 19, 2022, as presented.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

N/A

6. REPORTS

6.1. *Chief of Police Monthly Reports: May 1, 2022 – June 1, 2022

Chief Blumhagen's report was presented to the Commission as information. Additional information that was provided is as follows:

- The Province has provided an update on the NG911. The upgrade will be mandatory in 2024. \$40,000 will be transferred to operating reserves for the upgrade. Working with iNet on building software for the integration.
- The front counter has processed 182 criminal record checks. External record checks are increasing as people are returning to work. There is a current backlog on them.
- A consultant was hired to provide an assessment of the HVAC venting issues. They are waiting on the final report. There has been \$30,000 identified for repairs that have not been approved. Once approved, the work will start in 2023.
- Sgt. Zens has assisted with organizing the Solicitor General Crime Prevention Awards ceremony held on June 17, 2022.
- Two job offer letters will be presented in the next week. Training will begin in August at the training facility in Edmonton.

6.2. *School Resource Officer Report and Statistics

Constable Wilzer's (SRO) report was presented to the Commission as information. Concerns were expressed about the "Totals." Chief Blumhagen will confirm the totals and ask that the SRO uses the term "External" for incidents that occur off school property.

6.3. *Budget Report (Actual vs Budget 2022)

Ms. McKinnon presented the Actual vs Budget report for January to May. The Commission is happy with the way the information was presented. An identical report will be produced for each meeting.

6.4. *Public Complaints Director Report

PDC Kulak's report was presented. He advised the Commission that a complaint was received the previous evening. A meeting has been scheduled with Chief Blumhagen and Sergeant Zens to discuss it.

6.5. Chair Report

Chair Gish provided a verbal update on her monthly LPC activities.

6.6. Vice-Chair Report

Vice-Chair Penstone's report on the LPC monthly activities was presented. He shared that online training is available for members and will enroll anyone interested in taking it. All Commission members have indicated they would like to participate in the activity.

6.7. Council Rep. Report

Councillor Hoekstra's report was shared with the commission members on the monthly activities to Council, adding that Council has approved the motorized scooter pilot project for 2022. Ms. Hoekstra attended the Volunteer of Distinction, where she presented past Commissioner Lucht with the Volunteer of Distinction award.

(22.41) **MOVED** by *Cameron Penstone*, Seconded by *John Soderberg*, to accept reports (6.1/6.2/6.3/6.4/6.5/6.6/6.7) as information.

7. OLD BUSINESS

7.1. Police Commission and LPS Association Liaison Committee Policy

Commissioner Dykslag met with Sergeant Hubbard, LPS Association Representative, to present the recommendation. The Association supports moving forward with the idea. The final discussion on the proposal will occur in the fall.

7.2. Police Reserve Balance as of May 19, 2022

The Lacombe Reserve balance and IT Replacement report were presented to the Commission. The Commission is comfortable with the information provided. The reports will be added to the monthly meeting package and updated as needed.

7.3. Police Chief's Contract

Chair Gish was pleased to share that the contract has been finalized, signed and filed with the City of Lacombe and the Commission.

7.4. Strategic Plan/Key Performance Indicator (KPI) Update

The Commission reviewed and discussed the contents of the draft Strategic Plan. Recommended changes will be sent to Ms. Vaughan to update, with the statement to distill the primary paragraph and include a couple of bullets for meaning.

8. NEW BUSINESS

8.1. N/A

9. INFORMATION

9.1. Letter to Mayor Re: Bylaw 78 Review

A copy of the letter sent to Mayor Creasey was provided to the members as information.

10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1. LPC Annual Work Plan Review

10.2. LPC Binder Update in June

10.3. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be August 25, 2022, in the Community Room at Lacombe Police Services.

11. IN-CAMERA

(22.42) **MOVED** by *Elaine Willette-Larsen*, Seconded by *Cameron Penstone*, to enter In-Camera at 11:36 a.m. to discuss the following:

CARRIED UNANIMOUSLY

11.1. Labour (FOIP Section 24)

11.2. Legal (FOIP Section 17)

(22.43) **MOVED** by *Elaine Willette-Larsen*, Seconded by *Cora Hoekstra*, to return to Open Meeting at 11:55 a.m.

12. ADJOURNMENT

DECLARED by *Chair Gish* that the regular meeting is adjourned at 11:55 a.m.

Original Signed
Chairperson

Original Signed
Secretary