

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, February 8, 2024**

Attendees: Cameron Penstone, Vice-Chair
Sonja Dykslag, Commission Member at Large (Remote)
John Soderberg, Commission Member at Large
Steve Christie, Provincial Appointed Commission Member
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Service
Diane Piché, Director of Corporate Service
Tracey McKinnon, Senior Financial Manager
Jennifer Peterson, Secretary

Regrets: Corey Gish, Chair
Elaine Willette-Larsen, Commission Member at Large
Ken Kulak, Public Complaints Director

1. CALL TO ORDER

1.1. Vice-Chair Penstone called the meeting to order at 9:11 am.

2. LAND ACKNOWLEDGEMENT

2.1. Vice-Chair Penstone read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. On February 8, 2024, the Lacombe Police Commission Agenda was presented for adoption.

(24.12) **MOVED by Cora Hoekstra** to adopt the February 8, 2024, agenda as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1. The January 11, 2024, Lacombe Police Commission meeting minutes were presented for adoption.

(24.13) **MOVED by Steve Christie** to adopt the January 11, 2024, minutes as presented.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. There were no presentations at this meeting.

6. REPORTS

6.1. Chief of Police Monthly Reports

Chief Blumhagen presented his reports to the Commission from January 1, 2024, to February 1, 2024, as information. The information shared is as follows:

- No public complaints were received for this period.
- The civilian suit has been delayed until late February.
- Graduation for the recruits will be held at 1:00 pm on March 8 in Edmonton.
- The NG9111 transition is underway.
- The hardware for the body-worn cameras has begun to arrive. The full implementation of the mandatory program will be completed in June.
- Met with the Province Review Committee to discuss regulations and changes to the public complaints process.
- The replacement battery has been received and installed.
- The new fleet vehicle is out for equipment installation. It will be in operation by the end of the month.

6.2. School Resource Officer Report and Statistics

There was no report presented for January.

6.3. Budget and Variance Report (Actual vs Budget 2023)

The budget and reserve reports were presented for information. A discussion occurred on deficiency in fine revenue and third-party security checks. Fine revenue has been adjusted for 2024. Expenses are right on budget at 0.13% under what was budgeted for 2023.

6.4. Public Complaints Director Report

There was no report presented for January.

6.5. Chair Report

There was no report presented for January.

6.6. Vice-Chair Report

Vice-Chair Penstone's report was presented as information.

6.7. Council Rep. Report

Councillor Hoekstra's report was presented as information. A discussion occurred on the amendments to Bylaw 511 that the Commission requested and what will be presented to Council for a third reading.

(24.14) **MOVED** by Cora Hoekstra to accept reports (8.1/8.2/8.3/8.4/8.5/8.6/8.7) as information.

CARRIED UNANIMOUSLY

7. OLD BUSINESS

7.1. LPC Policy Manual Annual Review Committee

The review of the policy manual is ongoing. The updates will include Bylaw 511 and the amendments to the Police Act.

7.2. Annual Review of Audit Compliance of LPC

An internal audit is being completed to ensure compliance with Policing Oversight Standards.

7.3. City of Lacombe Bylaw 78/Proposed Bylaw 511

Director Piché advised the Commission that Bylaw 511 will be presented to Council for a third reading on February 26, 2024.

7.4. Victim Service Unit

Lacombe Police Service has met with the Province and provided them with the budget numbers and a business plan in preparation for the transition of Victim Services. On April 1, 2024, a Board will no longer manage Victim Services. Lacombe Police Services will manage the service. The LPC 2024 Operation budget reflects the move.

8. NEW BUSINESS

8.1. Street Check Report

The provincial required report was presented to the Commission as information. The Lacombe Police Services reported that no street checks were completed in 2023.

8.2. AAPG Notice of AGM, Call for Resolution & Board Nominations

This item will be brought back to the March meeting to discuss a possible resolution to be presented at the AGM in May.

8.3. Surplus Policy Update

A discussion occurred regarding the Police Surplus /Deficit recommendations presented to the Council in 2018, which were endorsed. A directive should have been created supporting the recommendations, but it was never done. In 2023, Council adopted the Financial Reserves Policy. This policy addresses several of the items that were endorsed in 2018. The Commission has requested Ms. McKinnon to do a presentation of the Financial Reserves Policy at the March 14 Commission Meeting.

9. INFORMATION

9.1. Online Education for Police Governance

Vice-Chair Penstone advised the Commission that the online training is being updated and should be ready mid-year. He reminded the Commission to let him know if they have not completed the training, he will set them up to complete it.

10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1. Chief's Self-assessment (March)

Commissioner Dykslag will send the survey link out on March 1, 2024. Ms. Hale from the City of Lacombe will assist with the one-on-one interviews.

10.2. LPS/PLC Annual Report (March)

The Annual Report will be finalized and sent to print at the end of February.

10.3. Confirm attendance at the AAPG Conference in Lethbridge on May 3 & 4, 2024

10.4. LPC Annual Work Plan Review

10.5. LPS/LPC Acronyms

10.6. 2024 LPC Membership

10.7. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be March 14, 2024, in the Community Room at Lacombe Police Services.

11. IN-CAMERA

(24.15) **MOVED by Steve Christie** to enter In-Camera at 11:21 am to discuss the following:

- Legal (*FOIP Section 17*)
- Labor (*FOIP Section 24*)

CARRIED UNANIMOUSLY

(24.16) **MOVED by Cora Hoekstra** to return to Open Meeting at 12:11 pm.

CARRIED UNANIMOUSLY

ADJOURNMENT

DECLARED by Vice-Chair Penstone that the regular meeting be adjourned at 12:13 pm.

_Original Signed _____
Chairperson

_____ Original Signed _____
Secretary