

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, February 17, 2022**

Attendees: Corey Gish, Chair
Sonja Dykslag, Commission Member at Large (remote)
Cameron Penstone, Vice-Chair
Elaine Willette-Larsen, Commission Member at Large
Ken Kulak, Commission Member at Large
John Soderberg, Commission Member at Large
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Service
Diane Piché, Director, Corporate Services (remote)
Jennifer Peterson, Secretary (remote)

Guest: Brenda Vaughan (remote)

Regrets: Brad Pears, Public Complaint Director

1. CALL TO ORDER

1.1 Chair Gish called the meeting to order at 9:02 am.

2. LAND ACKNOWLEDGEMENT

2.1 Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. February 17, 2022, Agenda was presented for adoption.

(22.10) **MOVED by Elaine Willette-Larsen**, Seconded by *Cameron Penstone*, to adopt February 17, 2022, agenda as presented.

4. ADOPTION OF MINUTES

4.1. January 20, 2022, Lacombe Police Commission meeting minutes were presented for adoption.

(22.11) **MOVED by Cora Hoekstra**, Seconded by *Elaine Willette-Larsen*, to adopt January 20, 2022, meeting minutes as presented.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. N/A

6. **REPORTS**

6.1. ***Chief of Police Monthly Reports: January 1, 20221 – February 1, 2022**

Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the report were highlighted:

- The Actual vs Budget for 2022 is looking good.
- A 45-day update was provided to the citizen on the status of their complaint.
- There has been an uptick in property crimes, stolen vehicles, and mental health calls.
- In-person training is starting. All the Sergeants have completed a 60-hour online leadership program.
- One-on-one meetings with staff have begun.
- A full-time dispatcher has been hired. Extended employment offers to two officers with a start date of March 1, 2022.
- E-ticketing was to rollout February 1, 2022, has been pushed till April.

6.1a ***School Resource Officer Report and Statistics**

Constable Wilzer's (SRO) report was presented to the Commission as information. There is great interaction with the younger students

6.2. ***Budget Report (Actual vs Budget 2022)**

2022 Actual vs Budget was presented. The finance department has received the 2021 provincial grant funding.

6.3. ***Public Complaints Director Report**

There was no report presented at the meeting.

Chief Blumhagen confirmed that there were no complaints to report.

6.4. **Chair Report**

Chair Gish presented her report of the LPC monthly activities.

6.5. **Vice-Chair Report**

Vice-Chair Penstone presented his report of the LPC monthly activities.

6.6. **Council Rep. Report**

Councillor Hoekstra provided her report on council business. Correction under Lacombe Affordable Housing; “..people will move in before the end of March.”

(22.12) **MOVED by Elaine Willette-Larsen, Seconded by Cameron Penstone, to accept reports (6.1/6.1a/6.2/6.3/6.4/6.5/6.6) as information.**

CARRIED UNANIMOUSLY

7. OLD BUSINESS

7.1. LPS Organizational Chart

The Lacombe Police Service Organizational Chart was updated and presented for acknowledgement and approval.

(22.13) **MOVED by Elaine Willette-Larsen**, Seconded by *Cameron Penstone*, to acknowledge and approve the LPS organizational chart as presented.

CARRIED UNANIMOUSLY

7.2. Public Complaints Director (PCD) Position

Chair Gish received a letter of interest from Commissioner Ken Kulak for the Public Complaints Director position. No other letters were received. The letter of intent for the resignation from Public Complaints Director Brad Pear was accepted.

(22.14) **MOVED by Cora Hoekstra**, Seconded by *John Soderberg*, to accept the letter of interest and appoint Ken Kulak as the Public Complaints Director as of February 17, 2022.

CARRIED UNANIMOUSLY

Ken Kulak, Public Complaints Director, has been requested to review the current process of contacting the PCD and recommend areas of improvement.

7.3. AAPG 2022 Annual Conference Attendance

The annual conference will be held in St. Albert on April 29 & 30, 2022. Commissioner Penstone, Soderberg, Willette-Larson, Councillor Hoekstra, and PCD Kulak will be registered to attend.

8. NEW BUSINESS

8.1. LPC Policy Manual Review - Volunteer

The LPC Policy is annually reviewed. Ms. Peterson will present recommended changes to the Commission at the March meeting for consideration.

8.2. Notice of AGM & Call for Nominations, Alberta Association of Police Governance

The Annual General Meeting will be held on April 30, 2022, in St. Albert. Part of the Annual Meeting is the consideration for Resolutions prepared by the memberships. The deadline for submission of a Resolution is March 29, 2022. The Commissioners were asked to consider a resolution and bring a recommendation to March 17, 2022, meeting for discussion.

8.3. Annual Review of Audit Compliance for LPS

Tabled to the March 17, 2022, meeting.

8.4. 2022 – 2024 Strategic Plan

Ms. Vaughan joined the meeting virtually at 11:15 am to discuss the 2022-2024 Strategic Plan and the KPIs.

A discussion occurred on identifying the key measures in the KPIs that the Commission would like to move forward with and those to be addressed later. The Commissioners support the six measures presented. This year, Targets 1, 2, 3, and 7 will be the main focus for this year. Targets 5, 6, and 8 are to be combined, and Targets 4, 9, and 10 will be considered later. Ms. Vaughan and Chief Blumhagen will meet to define the performance indicators for each of the measures and remove duplications.

9. INFORMATION

9.1. Minister Madu and AB Interim Police Advisory Board

A letter from Minister Madu to Chair of the Alberta Interim Police Advisory Board was shared with the Commission as information.

10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1. LPC Annual Work Plan Review

- Vice-Chair Penstone will present a training report at the March meeting
- 2022 Trade Show is scheduled for April 22 and 23. A discussion occurred on the importance of Commissioners attending the event. Use the trade show to introduce the PCD and the other members of the Commission and hand out swag.

(22.15) **MOVED by John Soderberg, Seconded by Cameron Penstone,** that Lacombe Police Commissioners attend the 2022 Trade Show.

CARRIED UNANIMOUSLY

10.2. Commission Member Training

Training is ongoing. A report on upcoming training will be presented at the March meeting.

10.3. Chief's Evaluation

The evaluation committee will consist of Commissioner Dykslag, *Penstone*, Soderberg, and Willette-Larsen.

An online survey and in-person interviews will be set up with LPS members, support staff, and others. City of Lacombe staff, CAO, Directors and administration support will be invited to participate in the evaluation. The results of the assessment will be presented at the March meeting.

10.4. LPC/LPS Annual Report

10.5. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be March 17, 2022, in the Community Room at Lacombe Police Services.

11. IN-CAMERA

(22.16) **MOVED by Sonya Dykslag**, Seconded by *Cameron Penstone*, to enter In-Camera at 10:30 am to discuss the following:

CARRIED UNANIMOUSLY

11.1. Labour (FOIP Section 24)

11.2. Legal (FOIP Section 17)

(22.17) **MOVED by Cameron Penstone**, Seconded by *John Soderberg*, to return to Open Meeting at 11:11 am.

Brenda Vaughan joined the meeting at 11:15 am to discuss *New Business 8.4 2022- 2025 Strategic Plan.*

12. ADJOURNMENT

DECLARED by Chair Corey Gish that the regular meeting is adjourned at 12:38 pm.

_Original Signed _____
Chairperson

_____ Original Signed _____
Secretary