

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, August 20, 2020**

Attendees: Corey Gish, Chair
Judy Lucht, Vice-Chair
Reuben Konnik, City of Lacombe Councillor
Sonja Dykslag, Commission Member at Large
Elaine Willette-Larsen, Commission Member at Large
Edith McKinlay, Commission Member at Large (remote)
John Walker, Commission Member at Large

Others: Chief Lorne Blumhagen, Lacombe Police Service
SGT. Bryan Zens, Lacombe Police Service
Brad Pears, Public Complaint Director
Mauricio Reyes, Senior Manager, Financial Services
Ross Pettibone, Secretary

Regrets: Diane Piche, Director of Corporate Services

1. CALL TO ORDER

Chair Gish called the meeting to order.

2. ADOPTION OF AGENDA

- 2.1 Commission members added the following topics to the August 20 Agenda:
- Q2 Budget Report (Item 5.2)
 - Self Assessment (Item 7.5)
 - Handout – Complaint Process (Item 8.5)
 - Staffing Update (In Camera Item 9.3)
 - Attendance (In Camera Item 9.4)

(20.45) **MOVED by Elaine Willette-Larsen** to adopt the agenda as amended.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

- 3.1 June 18, 2020 Lacombe Police Commission meeting minutes.

(20.46) **MOVED by John Walker** to adopt the May 21, 2020 meeting minutes as printed.

CARRIED UNANIMOUSLY

4. PRESENTATIONS

N/A

5. REPORTS

5.1 *Chief of Police Monthly Reports: June 1 - July 1, 2020; July 1 – August 1, 2020

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the above report were highlighted:

- Budget to be discussed in detail with support from the City Senior Manager of Financial Services (Item 5.2).
- Complaint from June appealed / to be discussed In Camera.
- Internal complaint for mediation
- Further discussions re: further contracts for the C.P.O. monitoring program
- Budget discussion with I.T. Manager and Director
- Chief nominated for provincial/national executive committees (at no cost to LPS).
- New School Resource Officer vehicle arrived
- E-ticketing planned for December 2021.

5.1a School Resource Officer Report and Statistics

N/A

5.2 *Budget Report to June 2020

Chief Blumhagen reviewed the Actual vs. Budget report for January to June 2020 for revenue and expense items. Manager Reyes provided an overview, summarizing impacts due to COVID 19 and highlighting areas of focus with revenue and expense declines. Commissioners were updated on telephone and fax expenses as well as licensing fees.

5.3 *Public Complaints Director Report

Brad Pears, Public Complaint Director, reported no complaints this period. A prior complaint had been appealed to Law Enforcement Review Board (LERB).

5.4 Chair Report

Chair Gish provided her report on meetings with the LPS Chief, city council, budget committee, AAPG AGM, and responses to email.

5.5 Vice-Chair Report

Vice-Chair Lucht reported on attendance at a budget meeting, items ordered for commissioners and the PCD, and ongoing arrangements related to a proposed order of merit.

5.6 Council Rep. Report

Councillor Konnik provided his report on council business, highlighting budget survey feedback and budget discussions, deferred service level review, appointment of the Director of Emergency Management, and the municipal stimulus program.

(20.47) **MOVED by John Walker** to accept reports (5.1/5.2/5.3/5.4/5.5/5.6) as information.

CARRIED UNANIMOUSLY

6. OLD BUSINESS

6.1 N/A

7. NEW BUSINESS

7.1 Next Meeting Confirmation (September 17, 2020)

Commission members confirmed September 17, 2020 as the next meeting in City Hall Council Chambers.

7.2 Housekeeping (Attendance)

Commissioners reviewed and approved an update for clarity to the policy manual 2.5(4). Commission members deferred further discussion to the In Camera portion (Item 9.4).

(20.48) **MOVED by Sonja Dykslag** to approve amendments to Section 2.5(4) in the Commission policy manual as presented in the July binder updates.

CARRIED UNANIMOUSLY

7.3 Recruitment Advertisement

Commissioners discussed soliciting interest for a 2021 Police Commission vacancy with the provided position advertisement. The advertisement would be posted to the city website and the new website when launched in September.

7.4 Annual Budget

Following the regular police commission meeting the budget subcommittee met to discuss and schedule budget planning and development.

7.5 Commissioner Self Assessments

Commissioner Dykslag would distribute the self assessments to members for completion and review next meeting.

8. INFORMATION

8.1 Commission Training Update

Chair Gish informed the Commission of written material for training purposes to be distributed to members.

8.2 AAPG Newsletter

Commission members were informed of the rescheduled AAPG 2020 conference to April 23/24 2021 in Brooks.

8.3 Provincial Police

The Commission was informed that consultation would occur regarding a provincial police service in the future, with updates on a rural crime initiative scheduled in two phases.

8.4 LERB Townhall

The Chief informed members of a scheduled townhall with the Law Enforcement Review Branch on September 10th with representation from LPS and the Commission's PCD to discuss the appeal process and related matters.

8.5 Handout – Complaint Process

All handout was distributed for commissioner binders outlining the complaints process.

9. IN CAMERA

(20.49) **MOVED by Elaine Willette-Larsen** to enter In Camera at 10:20 a.m. (with Brad Pears and Ross Pettibone) for discussion of four items.

CARRIED UNANIMOUSLY

9.1 Council (*FOIP Section 23*)

9.2 Legal (*FOIP Section 27*)

9.3 Staffing (*FOIP Section 17*)

9.4 Attendance (*FOIP Section 17*)

Commissioner McKinlay left the meeting at 10:45 a.m. for Item 9.2 due to a conflict of interest. Commissioner McKinlay re-joined the meeting at 11:00 a.m.

(20.50) **MOVED by Elaine Willette-Larsen** to return to Open Meeting at 11:30 a.m.

CARRIED UNANIMOUSLY

(20.51) **MOVED by Elaine Willette-Larsen** that the Commission retroactively excuse the member's absence based on a family matter.

CARRIED UNANIMOUSLY

10. STANDING ITEMS

Commissioners deferred a review of the standing items to allow for a budget subcommittee meeting immediately following adjournment.

11. ADJOURNMENT

(20.52) **MOVED** by *Judy Lucht* to adjourn the regular meeting at 11:33 a.m.

CARRIED UNANIMOUSLY

<Original Signed>

Chairperson

Secretary