

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, April 21, 2022**

Attendees: Corey Gish, Chair
Cameron Penstone, Vice-Chair
Ken Kulak, Public Complaint Director
Sonja Dykslag, Commission Member at Large
Elaine Willette-Larsen, Commission Member at Large
John Soderberg, Commission Member at Large
Cora Hoekstra, City of Lacombe Councillor

Others: Chief Lorne Blumhagen, Lacombe Police Service
Diane Piché, Director, Corporate Services
Jennifer Peterson, Secretary

Guest: Brenda Vaughan

Regrets:

1. CALL TO ORDER

1.1 Chair Gish called the meeting to order at 9:00 a.m.

2. LAND ACKNOWLEDGEMENT

2.1 Chair Gish read the Land Acknowledgement.

3. ADOPTION OF AGENDA

3.1. The April 21, 2022, agenda was amended to include the following:

- 7.4 AAPG Conference update and AAPG Annual Meeting Resolutions
- 7.5 Trade Show April 22 and 23, 2022

(22.27) **MOVED by** *Cameron Penstone*, Seconded by *Cora Hoekstra*, to adopt April 21, 2022, agenda as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1. March 17, 2022, Lacombe Police Commission meeting minutes were presented.

(22.28) **MOVED by** *Elaine Willette-Larsen*, Seconded by *Cameron Penstone*, that the meeting minutes for March 17, 2022, be amended to correct grammatical errors and then adopted.

CARRIED UNANIMOUSLY

5. PRESENTATIONS

5.1. Key Performance Indicators (KPI) – Brenda Vaughan

The KPI version 2 was presented. A discussion on the progress of the strategic plan redevelopment occurred.

6. REPORTS

6.1. *Chief of Police Monthly Reports: March 1, 2022 – April 1, 2022

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the report were highlighted:

- Received a complaint regarding a parking ticket. The issue was resolved, and the ticket was paid.
- A member filed a grievance under Article 28 of the Collective Agreement. Upon review, it did not meet the requirements and will need to go through the Association.
- The secondment agreement between LPS and the City is completed, and Sgt. Kristian is now at City Hall.
- The fleet replacement is in Calgary and should be delivered in April.
- The accessories have been ordered for the sidearm changeover. The rollout of training has begun. All members will be trained by fall.
- The APIS e-ticketing program has been delayed indefinitely. The province is trying to reactivate the original e-ticketing program.
- The Justice and Solicitor General will be hosting a Crime Prevention Awards event in Lacombe at the Lacombe Memorial Centre on June 17, 2022. A committee has been set up to assist with the event. Invitations to attend will be sent out to the CAO, Mayor and Council, MLA Ron Orr, and Commission Members.
- The City has submitted a nomination for an award in Community Partnership for the Community Peace Officer Monitoring program. The winners will be announced in late summer.
- The Governor General Order of Merit Award presentation has not been confirmed. Chief Blumhagen was appointed to the *Order of Merit of the Police Forces* in 2021.

6.1a *School Resource Officer Report and Statistics

Constable Wilzer's (SRO) report was presented to the Commission as information.

Constable Wilzer (SRO) has been working with The Broom Tree Foundation over the past month, which has been well received. She will also be attending the Trade Show on April 22 and 23, 2022, handing out promotional items.

6.2. *Budget Report (Actual vs Budget 2022)

The report presented is current as of April 13, 2022. Concerns about the information presented were discussed. Chief Blumhagen will talk with Finance to see if the data can be shown in a different format.

The draft 2021 Actual vs Budget was discussed. Concerns that the information provided to the Commission is inaccurate. The Commission requested that they have an opportunity to review the draft information before it is presented to Council and that internal transfers are done quarterly and not at yearend. The request will be brought forward.

6.3. *Public Complaints Director Report

A complaint was received about a ticket that was written. The complaint received was successfully managed, and the ticket was paid.

6.4. Chair Report

Chair Gish presented her report on the LPC monthly activities.

6.5. Vice-Chair Report

Vice-Chair Penstone presented his report on the LPC monthly activities.

6.6. Council Rep. Report

Councillor Hoekstra's report was presented to the Commission members on the monthly activities to Council.

(22.29) **MOVED** by *John Soderberg*, Seconded by *Elaine Willette-Larsen*, to accept reports (6.1/6.1a/6.2/6.3/6.4/6.5/6.6) as information.

CARRIED UNANIMOUSLY

7. OLD BUSINESS

7.1. Annual Review of Audit Compliance for LPC

Chair Gish has confirmed that Ms. Peterson will be collaborating with Sergeant Kristian on the Audit Compliance for LPC. The Annual Work Plan will be amended to include EA assistance in January and added in June, the submission of the compliance letter by the Commission.

7.2. Chief's Evaluation

Commissioner Dykslag provided an update on the Chief's evaluation. The evaluation has been completed. The committee has met with the Chief to review the information. There were seventeen in-person interviews and twenty-eight responses received to the online survey.

Commissioner Dykslag thanked the commissioners for their time and commitment during this process.

7.3. Communication Process Initiative Letter

Chair Gish shared that she has received a favourable response from CAO Goudy regarding the letter sent on March 17, 2022, Communication Process Initiative. No

official plans have been confirmed but will likely commence with the Bylaw 78 review.

7.4. AAPG Conference Update and AAPG Annual Meeting Resolutions

There will be two resolutions presented at the AAPG Annual Meeting:

- Adequate Resourcing for the Alberta Serious Incident Response Team (ASIRT)
- Specialized Crown Prosecution Unit for Alberta Serious Incident Response Team (ASIRT)Files

A discussion occurred regarding the reasons for the resolutions. It was decided that Commissioner Willette-Larsen would attend the AGM and vote in favour of both resolutions. Councillor Hoekstra will be present at the AGM as well.

7.5. Trade Show – April 22 and 23

Commissioner Penstone provided an update on volunteer timeslots, each of the slots will be 2-hours. LPC members will be set up beside the City's booth. SRO Wilzer and Stg. Kristian will be on site for both days handing out promo items.

8. NEW BUSINESS

8.1. Lacombe Police Service 2021 Annual Report

Chief Blumhagen presented and provided an overview of the draft Lacombe Police Service 2021 Annual Report. Amendments will be made, and the final report will be presented at the May 24, 2022, Council Meeting. The Legislative Coordinator will confirm the day of the presentation.

8.2. Lacombe Police Commission Bylaw 78 - Review

The letter from the *Office of the Mayor* regarding the Lacombe Police Commission Bylaw 78 Review was shared with the Commissioner. Chair Gish recommended that the commissioner review Bylaw 78 and provide feedback at the May meeting.

Chair Gish will respond to Mayor Creasey.

(22.30) **MOVED by Elaine Willette-Larsen, Seconded by Cameron Penstone**, that the review of Lacombe Police Commission Bylaw 78 is tabled to the May 19, 2022, meeting.

CARRIED UNANIMOUSLY

9. INFORMATION

9.1. LPA Wages – Collective Agreement

Chief Blumhagen shared with the Commission a clause in the Collective Agreement that allows the Parties to discuss salary levels should the Consumer Price Index is over 4%. The City has agreed to a 2.2% increase to align with City Staff, retroactive to January 1, 2022. There will be no increase in July this year. Nothing has been scheduled to go to Council regarding the change to the 2022 wage budget.

9.2. Traffic Report

Chief Blumhagen advised the Commission that the traffic program is back in operation with the return of Cst. Matthews. The traffic status report for March was provided as information.

9.3. Retroactive Payment FAQ – Contact Management Committee

The retroactive payment FAQ was shared as information. This information applies to municipalities that have RCMP and does not apply to the Lacombe Police Service.

9.4. AAPG Newsletter

The AAPG Newsletter was shared as information.

10. STANDING ITEMS

Commissioners acknowledged standing items.

10.1. LPC Annual Work Plan Review

10.2. Commission Member Training

10.3. The Next Meeting Confirmation

Commissioners confirmed the next meeting date to be May 19, 2022, in the Community Room at Lacombe Police Services.

11. IN-CAMERA

(22.31.) **MOVED by Elaine Willette-Larsen, Seconded by Cameron Penstone,** to enter In-Camera at 10:33 a.m. to discuss the following:

CARRIED UNANIMOUSLY

11.1. Labour (FOIP Section 24)

11.2. Legal (FOIP Section 17)

(22.32.) **MOVED by Cameron Penstone, Seconded by John Soderberg,** to return to Open Meeting at 11:00 a.m.

CARRIED UNANIMOUSLY

12. ADJOURNMENT

DECLARED by Chair Gish that the regular meeting is adjourned at 11:45 a.m.

____ Original Signed ____
Chairperson

____ Original Signed ____
Secretary