

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
WEDNESDAY, April 12, 2017**

**Attendees:** Robert Huff, Chair  
John Walker, Commission Member at Large  
Luke Bannis, Commission Member at Large  
Peter Bouwsema, City of Lacombe Councillor  
Sonja Dykslag, Commission Member at Large  
Susanne West, Commission Member at Large

**Regrets:** Judy Lucht, Vice-Chair

**Others:** Chief Lorne Blumhagen, Lacombe Police Service  
Tom Tack, Public Complaints Director  
Crystal McKean, Administrative Coordinator

**1. Call to Order**

Chair Huff called the meeting to order at 9:00 AM.

**2. Adoption of Agenda**

***MOVED*** by Peter Bouwsema to adopt the agenda as presented.

**CARRIED UNANIMOUSLY**

**3. Adoption of Minutes**

***MOVED*** by John Walker that the March 8, 2017 Regular Meeting minutes are adopted as presented.

**CARRIED UNANIMOUSLY**

No business arising from minutes.

**4. Reports**

- 4.1 \*Chief of Police Monthly Report – March 1, 2017 – April 1, 2017
- 4.1 a School Resource Officer Report and Statistics – March, 2017
- 4.1 b 2016 Police Resources in Canada Stats Canada Review
- 4.2 \*General Ledger Department Report/Payments - to March 31, 2017
- 4.3 \*Public Complaints Director Report

**Discussion Items / Action Plans:**

Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- Review of the 2016 Police Resources in Canada Stats Canada Review is tabled until the May meeting
- Chief provided an update on the GL Report: The 2017 year to date is trending at 24% with a target of 25%. 2016 Budget Final closed with 98% of budgeted amount.
- Chief will request City of Lacombe Administration allocate reserve 2016 funds to the LPS reserve.
- Fine revenues were not included on the GL to date due but will be reflected in the May GL report.
- Chief to track budget items for next year – subscriptions, training needs etc.
- The Public Complaints Director did not receive any complaints in March.

#### 4.4 Chair Report

- Chair reminded the commission that the Chief's Time Sheets must be signed on time.
- Solicitor General Audit still to confirm that Role of the Public Complaint Director in the LPC Manual is now compliant.

#### 4.5 Vice Chair Report

- No report

**MOVED** by *Luke Bannis* to accept all reports (4.1/4.2/4.3/4.4) as presented.

**CARRIED UNANIMOUSLY**

### 5. Old Business

#### 5.1 LPC/LPS Strategic Plan

Commission discussed the wording of Objective 4.1 Reduce Traffic Collisions Strategy – Incorporate Automated Traffic Enforcement component – needs to reflect that although this is not currently in effect this strategy is still supported by the LPS.

**MOVED** by *John Walker* that the wording in Objective 4.1 be amended to read:

"Develop a plan to make recommendations to reincorporate the Automated Traffic Enforcement component under the oversight of the Lacombe Police Service."

**CARRIED UNANIMOUSLY**

**MOVED** by *Peter Bouwsema* to adopt the Strategic Plan as amended.

**CARRIED UNANIMOUSLY**

#### 5.2 Trade Show Booth

Luke Bannis will send out schedule for booth set up and coverage during the trade show.

### 6. New Business

#### 6.1 Commission Review

**MOVED** by *Peter Bouwsema* that the Commission Self Evaluation Results be accepted as information.

**CARRIED UNANIMOUSLY**

6.2 Commission PCD Audit Update

Commission has submitted changes to the PCD Role to the Solicitor General's Office

6.3 Commission Members attending conference of choice

Add future agenda (Emerging Items) item to review our Professional Development Procedures.

6.4 Follow up to letter from Solicitor General office re: PCD Role

Chair Bob Huff spoke with the Sol. Gen. office and was informed that Lesley Kelly will return to the office mid. April and will send notification regarding that changes made to the PCD Role in the Manual are now compliant.

6.5 Update to LPC Annual Work Plan

Deferred to next meeting.

6.6 LPC Manual Update

Sub-Committee meeting on April 19 to work on LPC Manual

6.7 Commission members to submit agenda items by first of the month

Chair reminded members to submit Agenda items by first of the month or sooner.

6.8 LPC Photo for Annual Report

Commission Photo is to be taken at the May 10 meeting at the LPS Office. Crystal will ensure the Banner is present. Chair will request City Employee take the photo at the start of the meeting at 9:00 am.

**7. Information**

7.1 Next Meeting

Commission members confirmed the next regular meeting for May 10, 2017 at 9:00 am at the Lacombe Police Services Facility.

**8. In Camera**

**MOVED** by *Luke Bannis* to enter *In Camera* at 10:35 AM.

**CARRIED UNANIMOUSLY**

**MOVED** by *Susanne West* to return to Open Meeting at 11:00 AM.

**CARRIED UNANIMOUSLY**

**MOVED** by *Susanne West* requesting the Chief continue to research the proposed

revenue venture and to provide an update at the May 10 meeting.

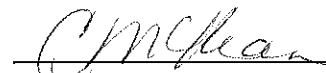
**CARRIED UNANIMOUSLY**

**10    Adjournment**

**MOVED** by John Walker to adjourn the meeting at 11:05 AM.

**CARRIED UNANIMOUSLY**

  
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Chairperson

  
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Secretary