

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, November 23, 2016**

Attendees: Jonathan Jacobson, Chair
Peter Bouwsema, City of Lacombe Councillor
Judy Lucht, Commission Member at Large
John Walker, Commission Member at Large – at 10:05 am
Robert Huff, Commission Member at Large

Others: Acting Chief Lorne Blumhagen, Lacombe Police Service
Kristin Teskey, Recording Secretary

Regrets: Tammy Gagnon, Vice Chair
Luke Bannis, Commission Member at Large

1. Call to Order

Chair Jonathan Jacobson called the meeting to order at 9:03 AM.

2. Adoption of Agenda

MOVED by Peter Bouwsema to adopt the agenda as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

MOVED by Peter Bouwsema that the October 19, 2016 Regular Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

4. Presentations

None

5. Reports

5.1 Chief of Police Monthly Report - October 15, 2016 – November 15, 2016

5.1 a PROS Occurrence Statistics Report –October, 2016

5.1 b Lacombe Police Service Community Peace Officer Traffic Unit Report – October, 2016

5.1 c School Resource Officer Report and Statistics – October, 2016

5.2 General Ledger Department Report/Payments - to November 8, 2016

5.3 Public Complaints Director Report – November, 2016

Discussion Items / Action Plans:

Acting Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- The Acting Chief provided an update on the GL Report; 2016 expenses currently tracking at 84%, trending on budget for expenditures and revenue.
- RCMP dispatch contract expired November 15th at no additional cost.
- Commission Members discussed the increase in fleeing from Police and ramming Police vehicles.
- Acting Chief Blumhagen reported on a complaint received by the Public Complaints Director. After reviewing the complaint, it was determined that it did not fit within the legislative framework of Section 42 of the Police Act. Referred to the Law Enforcement Review Board.

5.4 Policy Facility Update

Acting Chief Blumhagen provided an update on the police facility. Delayed furniture has arrived and is being installed. Deficiencies still to be addressed by contractors.

5.5 Chair Report

Chair Jacobson provided a verbal report to the Commission.

MOVED by Judy Lucht to accept all reports (5.1/5.2/5.3/5.4/5.5) as presented.

CARRIED UNANIMOUSLY

6. Old Business

6.1 2017 LPC Provisional Budget Update

Council directed the Lacombe Police Commission to reduce its 2017 provisional budget by \$150,000. The Commission discussed potential alternatives, reiterating it did not want to eliminate or alter the additional human resources added to the budget as they are required to meet the service level to police the community. It was determined that the only way to make adjustments to the provisional budget were by adjusting staffing levels or finding an alternative revenue source. If any positions are eliminated or reduced, additional overtime costs may be incurred. Acting Chief to identify a potential revenue source to be discussed further *In Camera* as well, noted that the Inspector position will remain vacant for a number of months.

Commissioner Walker requested to defer the budget adoption to after the *In Camera* discussion.

7. New Business

7.1 Verbal Report from Vice-Chair – update on training and development goals for each Commissioner

Item delayed to next regular meeting.

7.2 Appointment of Lacombe Police Commission FOIP Coordinator

The Commission is required under the Freedom of Information and Protection of Privacy (FOIP) Act to designate a Head of Public Body for the purposes of the Act and may delegate to any person or duty, power or function of the head.

MOVED by John Walker to designate the Chair of the Commission as the Head of Public Body for the purposes of the FOIP Act.

CARRIED UNANIMOUSLY

MOVED by Peter Bouwsema to designate the City of Lacombe's FOIP Coordinator as the FOIP Coordinator for the Lacombe Police Commission.

CARRIED UNANIMOUSLY

MOVED by Judy Lucht to temporarily assign the same responsibilities to the LPC FOIP Coordinator from the LPC Head of Public Body, as the Head of Public Body for the City of Lacombe has assigned the City's FOIP Coordinator, as found in the City of Lacombe's delegation matrix.

CARRIED UNANIMOUSLY

8 Information

8.1 Next Meeting

Commission members confirmed the next regular meeting for December 14, 2016 at 9 am.

8.2 Council Appointments to Lacombe Police Commission

Commission members were advised that Susanne West and Sonja Dykslag were appointed to the Commission effective January 1, 2017 – December 31, 2019.

8.3 Lacombe Police Facility – Project Update (City Council Agenda Report)

Commission members were advised that final project expenditures exceeded the budget by \$151,297. The Commission agreed to fund the cost of fitness equipment from reserves (\$20,000) thus leaving \$131,297 to be added to the existing borrowing bylaw.

9 In Camera

MOVED by Judy Lucht to enter *In Camera* at 10:38 AM.

CARRIED UNANIMOUSLY

MOVED by Peter Bouwsema to return to Open Meeting at 12:30 PM.

CARRIED UNANIMOUSLY

MOVED by Robert Huff to adopt the revised 2017 provisional budget as presented by Acting Chief Blumhagen.

CARRIED UNANIMOUSLY

MOVED by Robert Huff to Instruct Acting Chief Blumhagen to pursue other revenue sources as identified in the 2017 provisional budget.

CARRIED UNANIMOUSLY

MOVED by Peter Bouwsema to adopt the Chief of Police selection interview process as presented.

CARRIED UNANIMOUSLY


MOVED by Robert Huff to contract,retired Police Chief Alf Rudd for assistance with the recruitment for the Lacombe Police Chief at an agreed upon rate of \$450/day plus incidentals.

CARRIED UNANIMOUSLY

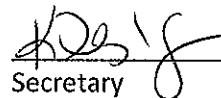
10 Adjournment

MOVED by Judy Lucht to adjourn the meeting at 12:33 PM.

CARRIED UNANIMOUSLY



Chairperson



Secretary