

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, September 21, 2016**

Attendees: Jonathan Jacobson, Chair
Peter Bouwsema, City of Lacombe Councillor
Robert Huff, Commission Member at Large
Tammy Gagnon, Vice Chair
Luke Bannis, Commission Member at Large

Others: Acting Chief Lorne Blumhagen, Lacombe Police Service
Barb Wilton, Human Resources Manager
Kristin Teskey, Recording Secretary

Regrets: Judy Lucht, Commission Member at Large
John Walker, Commission Member at Large

1. Call to Order

Chair Jonathan Jacobson called the meeting to order at 9:04 AM.

2. Adoption of Agenda

MOVED by Tammy Gagnon to adopt the agenda with the following amendments –Add 6.2 – Website update, 6.3 – Letter to local MP/MLA, and 6.4 – Purchase of Fitness Equipment.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

MOVED by Peter Bouwsema that the August 17, 2016 Regular Meeting minutes and September 9, 2016 Special Meeting minutes be adopted as amended.

CARRIED UNANIMOUSLY

4. Presentations

None

5. Reports

5.1 Chief of Police Monthly Report - August 15, 2016 – September 15, 2016

5.1 a PROS Occurrence Statistics Report –August, 2016

5.1 b Lacombe Police Service Community Peace Officer Traffic Unit Report – August, 2016

5.1 c School Resource Officer Report and Statistics – August, 2016

5.2 General Ledger Department Report/Payments - to September 14, 2016

5.3 Public Complaints Director Report – August, 2016 (Nothing to Report)

Discussion Items / Action Plans:

Acting Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- The Acting Chief provided a correction on the GL Report 2016 Final Budget.
- The Acting Chief advised that calls for service are becoming more serious in nature. Once Dispatch goes live response times for Police calls will be reduced.
- Cst. Hubbard received an award of merit from Canadian Police Association.
- School Resource Officer has made contact with all the schools. The DARE program will be replaced with a new program that should be more effective for today's students.
- Photo radar proceeds still coming in. The Chair would like fine revenue details included in the Chief's monthly report.

5.4 Policy Facility Update

Acting Chief Blumhagen provided a report on the police facility. The current turnover date is October 1, 2016. Concrete work should be completed within one week, weather dependent. Telus secure systems to be installed end of September.

5.5 Chair Report

Chair Jacobson provided a verbal report. The Commission participated in the Active Living Trade Show. The Chair noted it was very successful and provided an excellent opportunity to engage with attendees.

MOVED by Luke Bannis to accept all reports (5.1/5.2/5.3/5.4/5.5) as presented.

CARRIED UNANIMOUSLY

6. Old Business

6.1 Final Review of LPC Annual Plan

The current plan noted the addition of three Community Peace Officers in 2017, one traffic CPO and two Bylaw CPOs absorbed from the City of Lacombe. The Acting Chief advised that a business plan had not been developed to plan for the two Bylaw CPOs to transition at this time, the requirements differ for Bylaw CPOs versus traffic CPOs, and that a full analysis should be conducted before proceeding.

6.2 Website Update

The Chair will send the login details to all Commission members for feedback on the new Lacombe Police Commission website. The Commission would like the website reviewed quarterly to ensure content is up-to-date.

MOVED by Tammy Gagnon that the Acting Chief to proceed with a request for quotes to develop a new website for Lacombe Police Service.

CARRIED UNANIMOUSLY

6.3 Letter to Local MP/MLA

The Acting Chief requested a delay in sending a letter to the local MP/MLA outlining the impact and opposition to the reduction of services/lack of access in the judicial system as a new Committee was developed to conduct a complete review and correct deficiencies. Once more information has been provided from the formal review a letter may be drafted.

6.4 Purchase of Fitness Equipment

The Acting Chief provided an update on how the fitness equipment could be funded for the new Lacombe Police Station. Tin Star productions provided a \$2,500 donation due to LPS members participating in one of their productions, MADD provided a \$1,000 donation, and Victims Services received a \$15,000 grant for furnishing for which the City has already paid for. \$10,000 of the grant will be returned to the City. Councillor Bouwsema noted the City will need to authorize the redirection of funds for this purchase. Will require further direction on how to fund the remaining \$5,500 owing.

7. New Business

7.1 LPS Human Resource Plan Annual Review

The Commission requested that the Annual Plan be amended to include one additional CPO position in 2017 and that the 3 year plan be reviewed annually.

MOVED by *Bub Huff* to approve the Human Resource Plan as amended.

CARRIED UNANIMOUSLY

7.2 Approval of Annual Provisional Budget

The Commission discussed the 2017 provisional budget. The proposed 2017 budget saw an increase of \$570,000 over the 2016 approved budget due in large part to costs attributed to the new Police Station as well as a reduction in projected revenues from the loss of photo radar. The Commission noted that transfers to reserves need to increase to keep up with equipment purchases. Wages have increased due to terms provided under the Collective Agreement. In order to meet the service level demands, the Police Member to Population ratio of 1:700 must be maintained.

MOVED by *Peter Bouwsema* to approve the budget as presented.

CARRIED UNANIMOUSLY

The Chair and the Acting Chief will attend the October 3, 2016 Council Meeting to present the Lacombe Police Commission budget request.

8. Information

No information items were presented.

9. In Camera

MOVED by Tammy Gagnon to enter *In Camera* at 11:24 AM.

CARRIED UNANIMOUSLY

MOVED by Peter Bouwsema to return to Open Meeting at 11:52 AM.

CARRIED UNANIMOUSLY

Tammy Gagnon left the meeting at 11:34 AM.

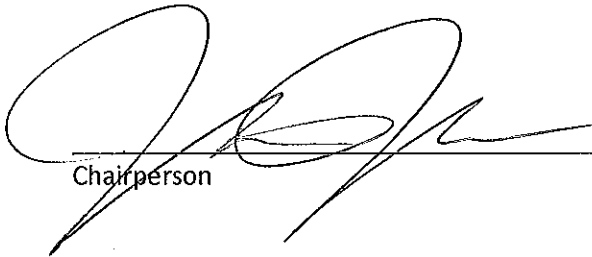
10. Emerging Items

The location of future Lacombe Police Commission meetings to be discussed at the next meeting.

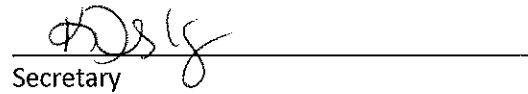
11. Adjournment

MOVED by Peter Bouwsema to adjourn the meeting at 11:54 AM.

CARRIED UNANIMOUSLY



Chairperson



Secretary