

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
THURSDAY, NOVEMBER 9, 2017**

- Attendees:** Luke Bannis, Commission Member at Large  
Sonja Dykslag, Commission Member at Large  
Robert Huff, Chair  
Judy Lucht, Vice-Chair  
Reuben Konnik, City of Lacombe Councillor
- Regrets:** Susanne West, Commission Member at Large  
John Walker, Commission Member at Large  
Tom Tack, Public Complaints Director
- Others:** Chief Lorne Blumhagen, Lacombe Police Service  
Crystal McKean, Administrative Coordinator

**1. Call to Order**

Chair Huff called the meeting to order at 9:01 a.m.

---

**2. Adoption of Agenda**

Agenda amended to include the following items:

- 7.2 Email w/questions from Council regarding policing resources in other communities.
- 9.2 In camera item: Personnel

**MOVED by Luke Bannis** to adopt the agenda as amended to add one New Business item and one In Camera personnel item.

**CARRIED UNANIMOUSLY**

**3. Adoption of Minutes**

- 3.1 October 18, 2017 Regular meeting minutes

**MOVED by Judy Lucht** that the October 18, 2017 Regular Meeting minutes be adopted as presented.

**CARRIED UNANIMOUSLY**

**4. Presentations**

None

**5. Reports**

- 5.1 \*Chief of Police Monthly Report – August 1, 2017 – September 1, 2017
- 5.1a School Resource Officer Report and Statistics

- 5.2 \*General Ledger Department Report/Payments - to March 31, 2017
- 5.3 \*Public Complaints Director Report

**Discussion Items / Action Plans:**

Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- Sgt. Kristian, Sgt. Martin, & Sgt. Wilzer attended the Women in Policing Conference, returning with very positive feedback. LPS is looking forward to a National Conference in the future.
  - Chief Blumhagen is enforcing the LPS position against high speed pursuits.
  - Discussion regarding legislation around marijuana use and testing for driving under the influence, and mandatory testing for employees etc. Still much to be resolved.
  - General ledger currently at 75% (target 83%) and security checks are at 107% of budgeted revenues. Fine revenues for October and November are not included in report. Chief Blumhagen is anticipating a surplus in wages and benefits for year end (amount of \$113,000 which will offset the \$100,000 deficit in provincial fine revenue).
  - Reserves: all money is currently in one fund. There are advantages to having the reserves funds split into Capital and Operating and/or General Reserves. Chief Blumhagen will make arrangements with the Acting CAO to have the funds split.
  - Budget Committee will meet in the New Year to discuss surplus allocation, item will be added to the January 25<sup>th</sup> Agenda
- 
- Public Complaints Director received no complaints against the LPS.

5.4 Chair Report

AAPG New Executive Director: Michael Flynn

Mr. Flynn has asked for input from the Lacombe Police Commission regarding the 2018 Conference. Chair will have further discussions to determine exactly what he is asking for. No news from the Solicitor General's office regarding the compliance audit.

5.5 Vice Chair Report

No new items to report.

**MOVED** by *Judy Lucht* to accept all reports (5.1/5.1a/5.2/5.3/5.4/5.5) as presented.

**CARRIED UNANIMOUSLY**

6. Old Business

None

7. New Business

7.1 Chief of Police Performance Evaluation Tool Review

Chief feels the Objectives of the Strategic Plan should be part of the evaluation, and that the template should be broken down into 3 parts: Commission questions, Staff questions, and Middle Management questions.

The Evaluation Committee suggested the Commission collect evaluation resources from other Commissions regarding the tools/templates that they use. The Chair and Administrative Coordinator will seek out resources. Following the collection of documents the committee will meet on January 9, 2018 at 5:00 pm to build a new evaluation tool.

7.2 Email and Questions from Council arising during Budget Discussions

Discussed the email that compared policing resources of Alberta Municipalities. Chief Blumhagen presented additional information that would provide clarification to Council.

**MOVED by Judy Lucht** that the Chief respond to Acting CAO email regarding information Council received from Leduc survey.

**CARRIED UNANIMOUSLY**

8. Information

8.1 Next Meeting

Next meeting will be Thursday, December 21, 2017 at LPS Station followed by the Commission's Christmas lunch at Letos.

Chair will purchase snacks to provide to LPS Staff as a Christmas gift from the Commission.

---

9. In Camera

**MOVED by Reuben Konnik** to enter *In Camera* at 11:10 a.m. to discuss the following items:

- 9.1 Financial
- 9.2 Personnel

**CARRIED UNANIMOUSLY**

**MOVED by Luke Bannis** to return to *Open Meeting* at 11:40 a.m.

**CARRIED UNANIMOUSLY**

**Moved by Sonya Dykslag** to enter into service contract with 3<sup>rd</sup> party criminal record checks company for up to five (5) years.

**CARRIED UNANIMOUSLY**


**Moved by Luke Bannis** that the Budget Committee review the \$20,000 reduction in funding from the City of Lacombe and report back to the Commission and Council.


**CARRIED UNANIMOUSLY**

10. Adjournment

**MOVED by Luke Bannis** to adjourn the meeting at 11:45 a.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary

