

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
MONDAY, JANUARY 5, 2015**

**Attendees:** Tammy Gagnon, Chairperson  
Peter Bouwsema, City of Lacombe Councillor  
Robert Huff, Commission Member at Large  
Jonathan Jacobson, Commission Member at Large  
John Walker, Commission Member at Large  
Donna Korpass, Commission Member at Large  
Tom Tack, Commission Member at Large

**Regrets:** None

**Others:** Chief Steve Murray, Lacombe Police Service  
Inspector Lorne Blumhagen, Lacombe Police Service  
Ross Pettibone, Recording Secretary

**1. Call to Order**

Tammy Gagnon called the meeting to order at 9:04 A.M.

**2. Adoption of Agenda**

*MOVED* by Peter Bouwsema that the agenda be adopted as presented.

**CARRIED**

**3. Adoption of Minutes**

3.1 November 19, 2014 Meeting Minutes. An update to the adjournment time was made.

*MOVED* by Donna Korpass that the November 19, 2014 Minutes be adopted as amended.

**CARRIED**

**4. Presentations**

None

**5. Reports**

**5.1 Chief of Police Monthly Report-November 15, 2014 – December 31, 2014:**

- 5.1 a PROS Mayor's Report – November 2014.
- 5.1 b Lacombe Police Service CPO1 Traffic Unit Report – November
- 5.1 c SRO Report – November
- 5.2 Public Complaints Director Report (Verbal/None received).
- 5.3 General Ledger Department Report (Period 11)

## **Discussion Items / Action Plans:**

Chief Murray provided the Commission with an overview of activities, complaints, compliments, and policy/operational statistical information, and human resources. The following items from the above reports were discussed by Commission members:

- Damage to police service vehicles by stolen vehicles.
- Crime prevention benefits by having engaged citizens who know their neighbours.
- Statistical trend highlights comparing 2014 to 2013, with 23 percent increases in calls for service, and increased requests for assistance with mental health issues. Thefts from unlocked vehicles were reflected in the 64 percent increase in thefts.
- The status of the upcoming community survey and survey distribution plans.
- The benefits of a call evaluation process used by other police services to prioritize calls for service prior to dispatch.
- Challenges and solutions to shift scheduling given existing leaves.
- Commission members discussed professional development and the request to Council for additional funds which was not approved. Chair Gagnon will follow up to obtain a breakdown of what is budgeted for 2015 for professional development.

**MOVED** by Jonathan Jacobson to accept all reports (5.1/5.2/5.3) as presented.

**CARRIED**

### 5.4 Oversight Standards Audit

It was reaffirmed the Commission complied with standards received.

### 5.5 Police Facility Design Committee Update

Chief Murray and Councillor Bouwsema updated members that the Police building was on track for tendering by the end of March, with input from staff and final drawings to come. The Police Facility Design Committee has completed their portion of the work and is no longer needed.

## **6. Old Business**

### 6.1 City Finance-Commissioner liaison

Follow up would be made through Michael Minchin on this item and Commission members were informed that information requests of Finance should be directed to the CAO.

### 6.2 Alternate Dispatch

Chief Murray reported that efforts towards localized police dispatch in 2016 would depend on data collected from the community survey in early 2015.

### 6.3 LPC Strategic Plan

To be discussed February 5.

6.4 CAO Policy Draft

The Chair would follow up with Russell Farmer.

7. New Business

7.1 LPC New Member Appointment

Chief Murray administered the oath of office for new Police Commission appointee John Walker.

7.2 Election of Officers

Chair Gagnon opened nominations for Commission Chair.

**MOVED** by *Peter Bouwsema* to nominate Jonathan Jacobson as Chair.

**CARRIED**

**MOVED** by *John Walker* that nominations cease.

**CARRIED**

Chair Jacobson opened nominations for Commission Vice-Chair.

**MOVED** by *Jonathan Jacobson* to nominate Tammy Gagnon as Vice- Chair.

**CARRIED**

**MOVED** by *John Walker* that nominations cease.

**CARRIED**

7.3 Schedule of 2015 Meeting Dates

Member absences from upcoming meetings were noted (Councillor Bouwsema absent April 15; Commission members Gagnon and Tack absent July 15, and Korpess February 5 and February 18).

7.4 Attendees for AAPG Conference

Commission members agreed to send Jonathan Jacobson and John Walker to the 2015 AAPG Conference April 10/11, 2015.

**MOVED** by *Tammy Gagnon* that Jonathan Jacobson and John Walker attend the 2015 AAPG Conference.

**CARRIED**

7.5 LPC Member Binder Review/Updates

An updated contact list and Meeting Schedule was distributed to members.

7.6 Meeting with Rod Fox, MLA

Commission Chair, Vice-Chair and Chief Murray would meet to discuss scheduling a meeting with Rod Fox, MLA.

7.7 LPC Semi-annual report draft for Council in February

Chair Jacobson would draft the annual report, for subsequent submission to Council on February 23, 2015.

**In Camera**

**MOVED** by Tammy Gagnon that the Commission move in camera at 10:50 a.m. to discuss a personnel item.

**CARRIED**

**MOVED** by Donna Korpass that the Commission return to open meeting at 11:09 a.m.

**CARRIED**

**8. Information**

**8.1 Next Meeting**

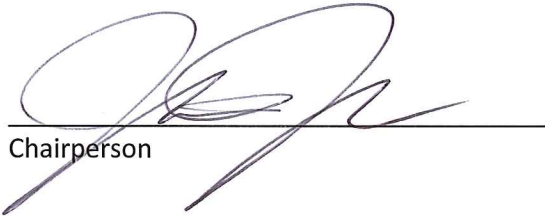
February 5, 2015 to discuss the Strategic Plan.

**Adjournment**

**MOVED** by Jonathan Jacobson to adjourn the meeting at 11:10 a.m.

**CARRIED**

**NEXT MEETING** of the LPC is scheduled for 9:00 A.M., February 5, 2015.

  
Chairperson

  
Secretary