

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 18, 2015**

Attendees: Jonathan Jacobson, Chairperson
Tammy Gagnon, Vice-Chair (*to 10:30 a.m.*)
Peter Bouwsema, City of Lacombe Councillor
Robert Huff, Commission Member at Large
John Walker, Commission Member at Large
Tom Tack, Commission Member at Large

Regrets: Donna Korpress, Commission Member at Large

Others: Chief Steve Murray, Lacombe Police Service
Inspector Lorne Blumhagen, Lacombe Police Service
Ross Pettibone, Recording Secretary

1. Call to Order

Jonathan Jacobson called the meeting to order at 9:01 A.M.

2. Adoption of Agenda

The Agenda was accepted as amended to exclude Item 6.2 (now part of the Work Plan), to include one In Camera Personnel Item as Item 9.1, and to add Item 10 (Emerging Items) as a standing item.

MOVED by John Walker that the agenda be adopted as amended.

CARRIED

3. Adoption of Minutes

3.1 February 6, 2015 Meeting Minutes.

MOVED by Robert Huff that the February 6, 2015 Minutes be adopted as presented.

CARRIED

4. Presentations

None

5. Reports

None

5.1 Chief of Police Monthly Report-January 1, 2015 – February 12, 2015

5.1 a PROS Mayor's Report – January 2015.

5.1 b Lacombe Police Service CPO1 Traffic Unit Report – January 2015.

5.1 c SRO Report – January 2015.

5.2 Public Complaints Director Report (Verbal/None received).

5.3 General Ledger Department Report (2015 Period 1 and Preliminary 2014 Year End)

Discussion Items / Action Plans:

Chief Murray provided the Commission with an overview of activities, complaints, policy/operational statistical information, and human resources. The following items from the above reports were discussed by Commission members:

- Chief Murray reported on persons apprehended with drugs and break-in instruments and positive public media coverage of same as a deterrent.
- Chief Murray reported on the assignment of an LPS officer to liaise with Citizens on Patrol.
- Chief Murray reported on efforts made with City Health and Safety Coordinator Megan Miller to address drainage and icing on a walkway adjacent the Lacombe Police Station.
- Chief Murray reported on a meeting between the Chair, LPS members and MLA Rod Fox to discuss equitable police funding.
- Chief Murray clarified that Family Relations Act and Mental Health Act violations were increasing as was the time required to deal with some interventions.
- Chief Murray reported on good clearance rates with the assistance of Inspector Blumhagen.
- Chief Murray reported on a meeting held with the Superintendent of Wolf Creek Public Schools to discuss school parking concerns and a plan for long term solutions via a park and walk type program, with media release to follow and subsequent roll out.
- Chief Murray reported on increased efforts to encourage appropriate use of the LMC via increased CPO presence.
- Commission members discussed budgeting adequate wages for any necessary replacement staff during member training. Research would be conducted with CAO to break down wages to define general Overtime Costs in monthly GL reports, and to discuss allocation of budget surpluses to police reserve.
- Chief Murray informed Commission members that the role of the SRO is to examine root causes and use a balanced approach toward long term solutions.
- Commission members discussed holding a discussion with the County regarding funding for our SRO, pending further research. Funding is shared by Wolf Creek Schools, City of Lacombe, and Lacombe County. Chief Murray indicated predictable funding contribution rates would align best with a first class constable.

MOVED by *Robert Huff* that Lacombe Police Commission Representatives make a presentation to the County of Lacombe to formalize a sustainable funding commitment for the School Resource Officer in the City of Lacombe.

CARRIED

MOVED by *Jonathan Jacobson* to accept all reports (5.1/5.2/5.3) as presented.

CARRIED

6. **Old Business**

6.1 **Motion - Two Percent Training Budget**

MOVED by Tammy Gagnon to defer inclusion of a two percent training budget as guideline for LPS members, until the LPC meeting March 25.

CARRIED

6.2 **(Removed)**

6.3 **Review of Draft Workplan**

Commission members received an updated draft Work Plan and made further edits (by removing the redundant LPC Strategic Plan Annual Review in March, LPC Semi- Annual Report to Council, updating AAPG attendee selection to February, and moving Annual Plan to January to follow the completion of the annual report).

MOVED by Tammy Gagnon to accept the Annual Work Plan as amended.

CARRIED

6.4 **Review of Draft Strategic Plan**

Emailed February 17 to LPC members for review.

6.5 **Member Appointments to Subcommittees**

Commission members appointed members to sub-committees as follows:

- Tammy Gagnon and Donna Korpess to the Administrative Support subcommittee
- Robert Huff and Jonathan Jacobson to the Professional Development subcommittee
- Tom Tack and John Walker to the Public Complaint Director subcommittee
- Peter Bouwsema and Jonathan Jacobson on Commissioner Selection subcommittee

MOVED by Tom Tack to accept the appointees to subcommittees as appointed.

CARRIED

6.6 **LPC Semi-Annual Report Draft for Council**

Commission members agreed to focus efforts on completion of the Annual Report due in September, further to discussion in Item 6.3 to remove the LPC Semi-Annual Report.

6.7 **Monthly Commission Sub-Committee Updates**

None

6.8 **Emerging Items**

None

7. New Business

7.1 Community Survey

Chief Murray presented an overview of the draft Community Survey to Commission members. The survey would assist in identifying emerging issues or trends. Surveys would be available at the upcoming April Trade Show and online. A final survey version would be distributed to Commission members by the Chief.

8. Information

8.1 Next Meeting

March 25, 2015, 9:00 a.m.

9. In Camera

MOVED by Peter Bouwsema that the Commission move In Camera at 11:02 a.m. to discuss a personnel item.

CARRIED

MOVED by John Walker that the Commission return to open meeting at 11:52 a.m.

CARRIED

MOVED by Peter Bouwsema that a Hearing date be set for a personnel item on February 24 at 9:00 a.m. pending legal review.

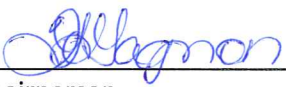
CARRIED

Adjournment


MOVED by Robert Huff to adjourn the meeting at 11:53 a.m.

CARRIED

NEXT MEETING of the LPC is scheduled for 9:00 A.M., March 25, 2015.



Chairperson



Secretary