

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
WEDNESDAY, AUGUST 6, 2014**

**Attendees:** Tammy Gagnon, Chairperson  
Peter Bouwsema, City of Lacombe Councillor  
Jonathan Jacobson, Commission Member at Large  
Donna Korpess, Commission Member at Large  
Tom Tack, Commission Member at Large (*from 10:20*)

**Regrets:** Casey Kooyman, Commission Member at Large  
Robert Huff, Commission Member at Large

**Others:** Chief Steve Murray, Lacombe Police Service  
Inspector Lorne Blumhagen, Lacombe Police Service  
Norma MacQuarrie, Chief Administrative Officer  
Ross Pettibone, Recording Secretary

**1. Call to Order**

Tammy Gagnon called the meeting to order at 9:16 AM.

**2. Adoption of Agenda**

The Commission agreed to defer Items 7.1, 7.2 and 7.3 to the September meeting.

**MOVED** by Peter Bouwsema that the agenda be adopted as amended.

**CARRIED**

**3. Adoption of Minutes**

3.1 June 18, 2014 Meeting Minutes. The Commission agreed to amend a Motion in the Draft Minutes.

**MOVED** by Donna Korpess that the June 18, 2014 Minutes be accepted as amended (to read that Inspector Lorne Blumhagen attend all Lacombe Police Commission meetings).

**CARRIED**

**4. Presentations**  
(None)

**5. Reports**

**5.1 Chief of Police Monthly Report-June 13, 2014 – July 30, 2014:**

5.1 a PROS Mayor's Report – June 2014.

5.1 b Lacombe Police Service CPO1 Traffic Unit Report – June 2014

- 5.1 c SRO Report – N/A
- 5.2 Public Complaints Director Report (Verbal/None received).
- 5.3 General Ledger Department Report July 28, 2014 (Period 6/to end of June)

**Discussion Items / Action Plans:**

Chief Murray provided the Commission with an overview of activities, complaints, policy/operational statistical information, and human resources. The following items from the above reports were discussed by Commission members:

- Chief Murray reported that a dress code had been implemented for civilian support staff.
- Chief Murray reported on plans to increase interactive policing through foot patrols.
- Chief Murray reported on Statistics Canada crime severity results for Lacombe compared to other jurisdictions, with overall crime falling by 2 percent year over year.
- Commission members discussed repairs to the Police Station, given that the building would be repurposed after relocation to the new facility. Quotes will be obtained and discussed during budget deliberations.
- Chief Murray reported that an LPS vacancy was expected to be filled with an experienced candidate in the coming days.
- Chief Murray updated Commission members on the LiveScan implementation, potentially deferred pending new facility construction. Discussions toward a solution were held with the National Police Service, and continue.
- Chief Murray reported that a follow-up letter was sent to the Director of Law Enforcement to provide the information required on public complaint statistics, with the new Public Complaint Director and Inspector both trained in IAPro by October to continue the reporting function.
- Commission members discussed and agreed in principle to obtaining provincially issued fleet plates for LPS vehicles.
- Chief Murray informed Commission members of progress made in reducing false alarms, after resolution with Telus, and after working directly with City business owners.
- Chief Murray reported that Lacombe's Community Peace Officer participated recently with several other agencies in performing commercial vehicle safety alliance checks.
- Chief Murray advised commission members there had been no public complaints received for the months of June and July.
- Chief Murray reporting that revenue and expenditures to the end of June were in line with budget targets, and informed the Commission that a variance for LPS member supplies was related to additional proactive training requirements.

**MOVED** by Jonathan Jacobson to accept all reports (5.1/5.2/5.3) as presented.

**CARRIED**

5.4 Oversight Standards Audit

Chair Gagnon reported on results, on completed items, and remaining action items following a meeting with Leslie Kelley and staff from the Policing Oversight and Funding Programs Department, Solicitor General and Public Security. Further background would be provided to assist in the creation of commissioner job descriptions, the annual plan would be shared with Council, and records management indexing will be completed with assistance from City staff.

## 5.5 Police Facility Design Committee

Norma MacQuarrie provided a status report of the Police Facility Design Committee meetings and updated the Commission members on the status of the design bid build process, informing them of the selection of a senior advisor with extensive experience to provide input on key decisions. The PFDC meets August 7 to review August 1 submissions of high level renderings that followed the Request For Qualification, with interviews with three firms scheduled for August 14. Recommendation of the successful proponent will be made to City Council on August 25, followed by commencement of schematic and detailed design development, and then construction documents and tendering in preparation for construction in 2015.

## 6. Old Business

(None)

## 7. New Business

### 7.1 5 Year Financial Report

Discussion deferred to September.

### 7.2 Sample Volunteer LPC Job Descriptions for Recruitment

Discussion deferred to September.

### 7.3 CAO Policy Draft

Discussion deferred to September.

### 7.4 Public Complaint Reporting

Commission Members were informed that first and second quarter reporting to the Director of Law Enforcement had been completed as required.

### 7.5 AAPG Resolution on Equitable Police Funding

Commission Members agreed to draft a letter to the MLA regarding equitable funding for law enforcement. Chair Gagnon will follow up.

**MOVED** by Peter Bouwsema that the Chair draft a letter from the Lacombe Police Commission to the MLA for Lacombe-Ponoka in support of equitable police funding in Alberta.

**CARRIED**

## 8. Information

### 8.1 Next Meeting

To accommodate schedules, Commission Members tentatively scheduled the next meeting for September 23, 2014, pending confirmation by Chair Gagnon with members Kooyman and Huff.

**MOVED** by Donna Korpess that the next meeting of the Lacombe Police Commission be scheduled for Tuesday, September 23, 2014.

**CARRIED**

8.2 Mail to Chair


One letter was received for information, and responded to as discussed above in Item 7.4.

**Adjournment**

**MOVED** by Donna Korpess to adjourn the meeting at 10:29 p.m.

**CARRIED**

**NEXT MEETING** of the LPC is scheduled for 9:00 AM, September 23, 2014.

  
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Chairperson

  
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Secretary