

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
Thursday, March 21, 2019**

**Attendees:** Robert Huff, Chair  
Judy Lucht, Vice-Chair  
Reuben Konnik, City of Lacombe Councillor  
Sonja Dykslag, Commission Member at Large  
Corey Gish, Commission Member at Large  
Edith McKinlay, Commission Member at Large  
John Walker, Commission Member at Large

**Others:** Chief Lorne Blumhagen, Lacombe Police Service  
Tom Tack, Public Complaint Director  
Tabatha Robbins-Deutsch, FOIP Coordinator  
Ross Pettibone, Secretary

**Regrets:**

**1. CALL TO ORDER**

Chair Huff called the meeting to order at 9:09 a.m. following a group photo.

**2. ADOPTION OF AGENDA**

2.1 The March 21, 2019 Agenda was accepted as amended to add two matters for In Camera discussion

(19.16) **MOVED by John Walker** to adopt the agenda as amended.

**CARRIED UNANIMOUSLY**

(19.17) **MOVED by John Walker** to enter *In Camera* at 9:10 a.m. for discussion of one item per Section 18(1) (f) of the FOIP Act.

**CARRIED UNANIMOUSLY**

(19.18) **MOVED by Judy Lucht** to return to *Open Meeting* at 9:34 a.m.

**CARRIED UNANIMOUSLY**

**3. ADOPTION OF MINUTES**

3.1 February 21, 2019 Lacombe Police Commission regular meeting minutes

(19.19) **MOVED by John Walker** to adopt the February 21, 2019 meeting minutes as amended (with a date correction).

CARRIED UNANIMOUSLY

3.2 No Business arising from minutes.

**4. PRESENTATIONS**

N/A

**5. REPORTS**

5.1 \*Chief of Police Monthly Report: February 1, 2019 – March 1, 2019

5.1a \*School Resource Officer Report and Statistics (February)

5.2 \*General Ledger Department Report (to March 12, 2019)

5.3 \*Public Complaints Director Report: (No complaints).

**Discussion Items / Action Plans:**

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the above reports were highlighted:

- Cost of repairs to police vehicles
- Police facility warranty repair work progress.

5.4 Chair Report

Chair Huff's report on recent events was circulated to the Commission for information.

5.5 Vice-Chair Report

Vice-Chair Lucht updated members on ordered items and the status of member training to date.

5.6 Council Rep. Report

Reuben Konnik updated members that Council had passed the responsible pet ownership bylaw.

(19.20) **MOVED by Edith McKinlay** to accept all reports (5.1/5.1a/5.2/5.3/5.4/5.5/5.6) as presented.

CARRIED UNANIMOUSLY

**6. OLD BUSINESS**

6.1 LPC Annual Policy Manual Review

Following discussion, Edith McKinlay offered to coordinate the policy manual review for further discussion in April with a meeting to be held in the interim with the

Chair, Vice-Chair, and Commissioner McKinlay.

6.2 LPS Strategic Plan – Updated Work Plan

Chief Blumhagen provided a process overview of the compliance standards audit by the province. An update on a records management and retention project was also provided to Commissioners, pending final policy manual updates by the Commission, and input following the AAPG conference.

The Annual Work Plan would be further reviewed in a separate evening meeting in conjunction with the Policy Manual for consistency. It was suggested that the revised Work Plan appear as a standing item for current month review during monthly Commission meetings.

6.3 LPS/LPC 2018 Annual Report Draft

Chief Blumhagen reported that the Annual Report development was well underway, to be presented to Council when complete, with traffic analysis.

6.4 Community Survey in 2019

Survey questions reference the LPS Strategic Plan. Commission members discussed the draft questions and provided input for final updates. Final draft to be reviewed by SGT. Kristian for compliance with standards. No questions on the School Resource Officer were included given a separate report pending on the S.R.O. program in Wolf Creek schools. The final survey would be approved at the next commission meeting, prior to the trade show.

6.5 Tradeshaw Volunteer Schedule

Commission members reviewed the volunteer schedule for the upcoming trade show. Name badges were requested for Commissioners.

6.6 Chief's Yearly Assessment

The Chair suggested that the ongoing Policy Manual Update also include a process outline for the Chief's evaluation for future reference. The Commission reviewed the now completed results of the annual evaluation In Camera.

6.7 LPC Picture 9 a.m.

A group photo was obtained of the Police Commission for publication use.

**7. NEW BUSINESS**

7.1 2019 AAPG Resolutions

Commission members received the proposed AAPG Bylaw amendments for information.

7.2 Next Meeting Confirmation

Commission members confirmed the next meeting of April 18, 2019 at the LPS

Community Room.

**8. INFORMATION**

**8.1 Newsletter –AAPG**

The Commission received the AAPG Newsletter for information.

**9. IN CAMERA**

(19.21) **MOVED by Corey Gish** to enter *In Camera* at 10:39 a.m. for discussion of items per Section 18(1)(b), (e), and (d) of the FOIP Act.

**CARRIED UNANIMOUSLY**

(19.22) **MOVED by Corey Gish** to return to *Open Meeting* at 12:04 p.m.

**CARRIED UNANIMOUSLY**

(19.23) **MOVED by Reuben Konnik** to accept the Chief's annual assessment as information.

**CARRIED UNANIMOUSLY**

**10. EMERGING ITEMS**

N/A

**11. ADJOURNMENT**

(19.24) **MOVED by Reuben Konnik** to adjourn the meeting at 12:06 p.m.

**CARRIED UNANIMOUSLY**

<original signed>

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Chairperson

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Secretary