

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 10, 2013**

Attendees: Tammy Gagnon, Chairperson
Colleen Robinson, Commission Member at Large
Peter Bouwsema, City of Lacombe Councillor
Casey Kooyman, Commission Member at Large
Donna Korpress, Commission Member at Large
Tom Tack, Commission Member at Large
Robert Huff, Commission Member at Large

Regrets: None

Others: Chief Stephen Murray, Lacombe Police Service
Norma MacQuarrie, Chief Administrative Officer
Ross Pettibone, Recording Secretary

1. Call to Order

Chair Gagnon called the meeting to order at 9:05 AM.

2. Adoption of Agenda

A standing item would be added to future LPC Meeting Agendas for Oversight Standards Audit under Item Reports - 5.4. Councillor Bouwsema referred to a carry over Item from July 21 LPC meeting (Ethical Guidelines), to be added to Item 6 Old Business.

MOVED by Tammy Gagnon that the agenda be adopted as amended.

CARRIED

3. Adoption of Minutes

3.1 July 21, 2013 Regular Meeting Minutes

MOVED by Tammy Gagnon that the July 21, 2013 Minutes be adopted as circulated.

CARRIED

4. Presentations

5. Reports

5.1 Chief of Police Monthly Report-August 2013:

- 5.1 a Mayor's Report – July/August 2013
- 5.1 b Lacombe Police Service CPO1 Traffic Statistics Report
- 5.1 c SRO Report (none due to summer period)
- 5.2 General Ledger Department Report – July/August 2013

Discussion Items / Action Plans:

Chief Murray provided the Commission with an overview of activities, complaints, compliments, and policy/operational/statistical information, and human resource issues. The following items from the above reports were discussed by Commission members:

- Successful resolution of three incidents by members.
- Prior to first draft of the budget (due September 27), Chief Murray requested a meeting with the City for consultation purposes. The LPC agreed to a special budget meeting to be held September 20, 2013 at 9 AM in Council chambers. Chief Murray would circulate items to Commission members by September 18, 2013 in advance of the scheduled meeting. LPC member Casey Kooyman would attend the September 20 meeting at 10 AM.
- Development of a scheduled roster/on-call listing for guard duty and Corps of Commissionaires. After discussion Chief Murray would continue research on potential contract cancellation issues and report back to LPC.
- Chief Murray reported on recent activities to address concerns on wait times during citizen complaints or 911 calls, and records management. Discussions regarding consolidated dispatch of EMS and handling of complaints are ongoing with Chief Superintendent from Ottawa and the KDIV Inspector. Members agreed that front-end wait-time data from surveying past complainants would be beneficial to support concerns pending a presentation to the Solicitor General. It would be determined when the present contract with the City for dispatch expires, prior to consulting with a similarly sized Municipality. Steve Murray would report back on the data gathering progress in the October LPC meeting, and on a tentative date amenable to the Solicitor General for meeting (tentatively for 9 AM December 4 or December 9).
- October 10 and October 11 meeting of the police negotiating committee, and Chief Murray confirmed the LPS leadership team was comprised of himself, Kimberley Thulien, CST Michelle Kristian and SGT. Rick Kohut.

The Commission received the above Reports for information.

MOVED by *Colleen Robinson* to accept all reports as presented.

CARRIED

Old Business

1. **Chief of Police Ethical Guidelines**

The Commission agreed to defer the Chief of Police Ethical Guidelines item to the October 2013, meeting of the Lacombe Police Commission. Chief Murray would combine two drafts for discussion next meeting.

New Business

Oversight Standards Audit

This item would be brought forward and reported on in the next LPC meeting, as Agenda Item 5.4.

Information

Norma MacQuarrie reported for information on the following:

- That the Community Standards Bylaw was given final reading September 9 and was now in force.
- That Chief Murray will attend one Managers meeting per month after Council meetings for information sharing purposes.
- That the GL Report fine-revenue variance is related to fine revenue recorded when received, with cut offs for the budget year/audited financial statements resulting in November/December revenue being brought forward to the next budget year.
- That the City continues to await batch access approval from application to Service Alberta, allowing the City to issue photo tickets.
- A pending meeting with Terry Hager to discuss a forthcoming SRO in Ponoka and equitable funding for same.

In Camera

MOVED by Peter Bouwsema that the Commission move *in camera* at 10:31 AM.

CARRIED

MOVED by Peter Bouwsema to return to open meeting at 11:01 AM.


CARRIED

NEXT MEETING of the LPC is scheduled for 9:00 AM, October 16, 2013.


Adjournment

Meeting adjourned at 11:04 AM.

CARRIED



Chairperson



Secretary