

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
WEDNESDAY, NOVEMBER 18, 2015**

**Attendees:** Jonathan Jacobson, Chair  
Peter Bouwsema, City of Lacombe Councillor  
Tammy Gagnon, Vice-Chair  
Robert Huff, Commission Member at Large  
Donna Korposs, Commission Member at Large

**Others:** Chief Steve Murray, Lacombe Police Service  
Inspector Lorne Blumhagen, Lacombe Police Service  
CST John Hubbard, Lacombe Police Service (Presentation only)  
CST Michelle Wilzer, Lacombe Police Service (Presentation only)  
Ross Pettibone, Recording Secretary

**Regrets:** John Walker, Commission Member at Large  
Tom Tack, Commission Member at Large

**1. Call to Order**

Chair Jacobson called the meeting to order at 9:00 A.M.

**2. Adoption of Agenda**

The Agenda was adopted as presented.

***MOVED*** by Robert Huff that the agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**3. Adoption of Minutes**

3.1 September 16, 2015 Meeting Minutes were approved as amended with updates to Attendees.

***MOVED*** by Tammy Gagnon that the October 21, 2015 Minutes be adopted as amended.

**CARRIED UNANIMOUSLY**

**4. Presentations**

Chief Murray presented Chief of Police Commendations on behalf of Lacombe Police Service to Constable John Hubbard and Constable Michelle Wilzer in recognition of their Courage, Compassion, Character and Commitment to the citizens of Lacombe by preventing loss of life at a serious residential structure fire on October 18, 2015.

Chair Jacobson presented letters of commendation to LPS members Hubbard and Wilzer on behalf of the Lacombe Police Commission for exemplary and heroic conduct while on duty on October 18, 2015.

## **5. Reports**

### **5.1 Chief of Police Monthly Report-October 17, 2015 – November 13, 2015**

- 5.1 a PROS Mayor's Report - October 2015.
- 5.1 b Lacombe Police Service Community Peace Officer Traffic Unit Report – October, 2015.
- 5.1 c School Resource Officer Report and Statistics– October, 2015
- 5.2 General Ledger Department Report and Revenue Summary (to November 12, 2015)
- 5.3 Public Complaints Director Report (Verbal) / Nothing to Report.
- 5.4 Police Facility Update (Chandos)

#### **Discussion Items / Action Plans:**

Chief Murray provided the Commission with an overview of activities, complaints, policy/operational statistical information, and human resources. The following items from the above reports were discussed by Commission members:

- Chief Murray updated the Commission on general crime rate increases related to the economy.
- Chief Murray updated Commission members on the progress of two expected new officer hires.
- Inspector Blumhagen reported that the School Resource Officer is delivering materials focusing on bullying.
- Commission members were informed of an upcoming meeting November 19 to discuss the role of the SRO with school board trustees. A further meeting with principals was scheduled December 8 and Board budget decisions were expected by end of June.
- Chief Murray reviewed outstanding revenue with an update requested for the total outstanding as of December 31, 2015 to assist in 2017 budgeting.
- Chief Murray provided updates on the new police facility construction project. A meeting will be held November 23 to discuss probation services within the facility.

***MOVED*** by Peter Bouwsema to accept all reports (5.1/5.2/5.3/5.4) as presented.

## **6. Old Business**

### **6.1 Dispatch Review Recommendations and Implications**

Chief Murray presented an updated 2015 Police Dispatch Review. Chief Murray reviewed staffing implications and workload management. A Computer Aided Dispatch (CAD) unit would assist in logging calls. Commission members were informed that the Alberta First Responder Radio Communications System (AFRRCS) is to be introduced in Alberta mid 2016. Radio tower construction to communicate with RCMP dispatch could be avoided with Lacombe transitioning sooner to AFRRCS. Local dispatch was proposed for 2017 with equipment and staff in place by late 2016. A December 7 presentation to Council would be made by the Chief and Chair.

***MOVED*** by Robert Huff that the Lacombe Police Commission recommend that City Council adopt the amended 2015 Police Dispatch Report as presented by Chief Murray.

**CARRIED UNANIMOUSLY**

**MOVED** by Peter Bouwsema that the capital expenditures funded by additional surplus monies achieved through automated traffic enforcement and through reserve funds be directed to the amended dispatch report.

**CARRIED UNANIMOUSLY**

**MOVED** by Tammy Gagnon that the Lacombe Police Commission recommend conversion to Alberta First Responder Radio Communications System (AFRRCS) as soon as possible.

**CARRIED UNANIMOUSLY**

**MOVED** by Donna Korress that the Lacombe Police Commission recommend that City Council terminate the contract with RCMP dispatch as of December 31, 2016 pending approval of the amended 2015 LPS Dispatch Report.

**CARRIED UNANIMOUSLY**

6.2 LPS 2016 Budget Update

The Commission received an update on the LPS budget. Adjustments to training, over-budget wages and coverage for an anticipated 2016 absence were discussed. Updates to capital and operational budgets would be provided to Council December 7.

6.3 LPS 10 Year Capital Budget Update

Chief Murray provided an update on proposed changes to the capital budget for the vehicle replacement program, with benefits to be realized from interchangeable equipment.

6.4 Automated Traffic Enforcement

Commission members reviewed Statistics in the 2015 Automated Traffic Enforcement Year End Review. It was clarified the City has responsibility for delivery of photo radar with input from the Lacombe Police Service.

**MOVED** by Tammy Gagnon that the Lacombe Police Commission provide a recommendation to City Council for the continued use of Automated Traffic Enforcement in the City of Lacombe, with clarification provided on the responsibility for operation of automated traffic enforcement in the City of Lacombe.

6.5 City Bicycle Program

Chief Murray presented an update to the Commission on the proposed City Bicycle Program, spearheaded by the Operations/Planning and Recreation Parks and Culture Departments. The program would utilize recovered bicycles for public use. The program could be partially funded with a Communities Choose well grant and traffic fine revenue, but without funding participation from another organization implementation would not proceed.

**7. New Business**

7.1 LPC Policy Manual Annual Review

Commission members were informed that updates to Section 2.9 (Role of Public Complaint Director) and Section 2.7 (Orientation of New Members – Training and Development) from subcommittees will be included for review next meeting. Recommendations were also made for

updates to delete Section 2.10 Items (1), (2) and (3), and for Section 2.13 (6) to read “designated administrative support person.”

**MOVED** by *Peter Bouwsema* to accept the LPC Policy Manual for information.

**CARRIED UNANIMOUSLY**

7.2 Letters of Commendation

Letters of Commendation from the Lacombe Police Commission to Constables John Hubbard and Michelle Wilzer were presented (as above in Item 4) and filed.

8. Information

8.1 Next Meeting

Commission members confirmed the next meeting for December 16, 2015 at 9:00 a.m.

8.2 Council Appointments to Lacombe Police Commission

Commission members were updated on new appointments of Judy Lucht, Luke Bannis, and a reappointment of Bob Huff to the Lacombe Police Commission.

8.3 Updated Lacombe Municipal Police Commission Bylaw 78

Commission members received an updated copy of Bylaw 78.

9 In Camera

10 Emerging Items

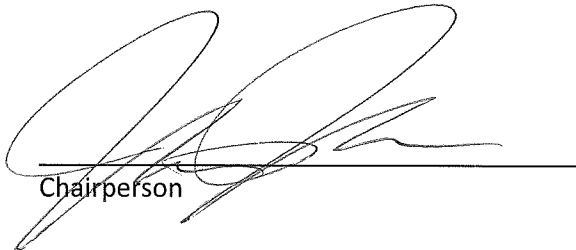
10.1 New Member Oaths (January)

11. Adjournment

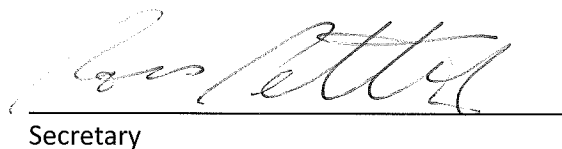
**MOVED** by *Tammy Gagnon* to adjourn the meeting at 12:07 p.m.

**CARRIED UNANIMOUSLY**

**NEXT MEETING** of the LPC is scheduled for 9:00 A.M., December 16, 2016.



Chairperson



Secretary