

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 17, 2016**

Attendees: Jonathan Jacobson, Chair
Peter Bouwsema, City of Lacombe Councillor
Luke Bannis, Commission Member at Large *(to 10:40 a.m.)*
Robert Huff, Commission Member at Large
Judy Lucht, Commission Member at Large
John Walker, Commission Member at Large

Others: Chief Steve Murray, Lacombe Police Service
Inspector Lorne Blumhagen, Lacombe Police Service
Tom Tack, Public Complaint Director *(from 9:53 a.m.)*
Ross Pettibone, Recording Secretary

Regrets: Tammy Gagnon, Vice-Chair

1. Call to Order

Jonathan Jacobson called the meeting to order at 9:04 A.M.

2. Adoption of Agenda

The Agenda was adopted as amended to discuss Item 8.3 (Administrative Assistant) In Camera.

MOVED by John Walker that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

3.1 January 13, 2016 Meeting Minutes were approved as presented.

MOVED by John Walker that the January 13, 2016 Minutes be adopted as presented.

CARRIED UNANIMOUSLY

4. Presentations

None

5. Reports

5.1 Chief of Police Monthly Report-January 9, 2016– February 12, 2016

5.1 a PROS Mayor's Report – January 2016

5.1 b Lacombe Police Service Community Peace Officer Traffic Unit Report – January, 2016.

- 5.1 c School Resource Officer Report and Statistics – January, 2016
- 5.2 General Ledger Department Report/Payments - (December 2015, and January 2016 - as at February 5, 2016)
- 5.3 Public Complaints Director Report – January, 2016.

Discussion Items / Action Plans:

Chief Murray provided the Commission with an overview of activities, complaints, policy/operational statistical information, and human resources. The following items from the above reports were discussed by Commission members:

- Chief Murray presented an update to Commission members on partnership discussions with CP Rail for increased communication regarding rail traffic and public safety. Further information would be presented to Council at a date to be determined.
 - Commission members discussed the recent three year partnership with Wolf Creek Public Schools for the School Resource Officer position with collaboration of the City and County.
 - Chief Murray provided an update on the GL Report 2015 expenses, currently at 99 percent of budget. January 2016 expenses were on target at 8 percent.
 - Chief Murray and the Public Complaint Director reported on a Public Complaint received and unfounded. A meeting will be scheduled with the CAO and Chair to discuss complaint protocol with the City office, following placement of an administrative assistant.
- 5.4 Policy Facility Update
Chief Murray provided a January 27, 2016 report on police facility construction and informed members the cell block was 85 percent complete.

MOVED by Peter Bouwsema to accept all reports (5.1/5.2/5.3/5.4) as presented.

CARRIED UNANIMOUSLY

6. Old Business

- 6.1 Bylaw 78 Revisions
Commission members discussed and proposed clarification and revisions to Bylaw 78 Sections 3 and 19. Updates would be forwarded to Council for consideration.

MOVED by Peter Bouwsema that the Lacombe Police Commission recommend that City Council adopt the Lacombe Police Commission Bylaw 78 as amended.

CARRIED UNANIMOUSLY

- 6.2 Additional Officer Hire
Commission members discussed hiring an additional officer to enhance service levels. The 2017 budget for salaries was as yet undetermined. 2016 vacancies were expected to be filled on March 1 and May 1, with the additional officer tentatively hired July 1, 2016.

MOVED by Robert Huff that the Commission authorize the Chief to proceed with the additional officer hire.

CARRIED UNANIMOUSLY

- 6.3 2016-2018 Business Plan

Chief Murray proposed aligning the Business Plan with the Policing Plan (submitted as the 2016-2018 Performance Plan). Discussion continued with Item 6.6.

6.4 2015 LPC Annual Report

Commission members agreed to defer this item to the Scheduled March Strategic Planning session.

6.5 LPC Annual Plan

Commission members agreed to defer this (budget-related) item to the Scheduled March Strategic Planning session.

6.6 Annual Policing Plan Presentation

Chief Murray presented the Annual Policing Plan entitled "2016-2018 Performance Plan" and reviewed the objectives and strategies. The Commission supported using the Performance Plan as the Annual Policing Plan and Business Plan for 2016 to 2018.

MOVED by *John Walker* that the Commission accept and endorse the Lacombe Police Service Three Year 2016-2018 Performance Plan to serve as the Annual Policing Plan and as the three year Business Plan.

CARRIED UNANIMOUSLY

7. New Business

7.1 AAPG Conference Attendance

Commission members discussed and agreed to send two members to the Alberta Association of Police Governance conference in April.

MOVED by *Peter Bouwsema* that the Commission send Commissioners Robert Huff and Judy Lucht to the April 2016 AAPG Conference.

CARRIED UNANIMOUSLY

7.2 School Resource Officer Update

Completed above in Section 5 Reports.

7.3 Commissioner Orientation/Training and Development Report (Vice-Chair)

Commission members deferred this item to the next meeting (March 16) pending the return of Vice-Chair Gagnon.

8. Information

8.1 Next Meeting

Commission members confirmed a Strategic Planning meeting for March 9, 2016 at 9:00 a.m. and the next regular meeting for March 16, 2016 at 9:00 a.m.

8.2 AAPG Conference Information

Commission members were informed the conference booking information would be forthcoming to the named attendees.

8.3 LPC Administrative Assistant Update
(In Camera)

9 In Camera

MOVED by Peter Bouwsema that the Commission go in camera to discuss personnel at 11:13 a.m.

CARRIED UNANIMOUSLY

MOVED by John Walker that the Commission move to open meeting at 11:34 a.m.

CARRIED UNANIMOUSLY

10 Emerging Items

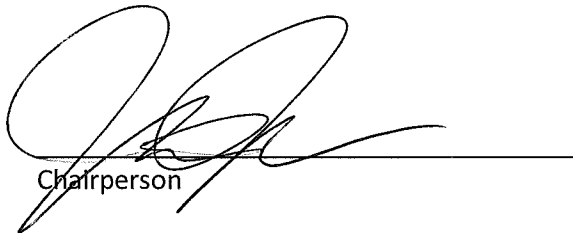
Commission members briefly reviewed upcoming items for March.

11. Adjournment

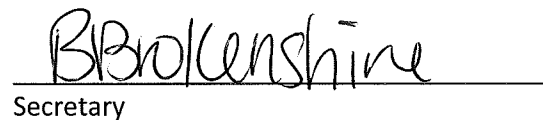
MOVED by Judy Lucht to adjourn the meeting at 11:35 a.m.

CARRIED UNANIMOUSLY

NEXT MEETING of the LPC is scheduled for 9:00 A.M., March 9 (Strategic Planning) and 9:00 A.M., March 16, 2016 (Regular Meeting).



Chairperson



Secretary