

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, APRIL 20, 2016**

Attendees: Jonathan Jacobson, Chair
Tammy Gagnon, Vice-Chair
Peter Bouwsema, City of Lacombe Councillor
Robert Huff, Commission Member at Large
Judy Lucht, Commission Member at Large
John Walker, Commission Member at Large
Luke Bannis, Commission Member at Large (until 10:35am)

Others: Chief Steve Murray, Lacombe Police Service
Inspector Lorne Blumhagen, Lacombe Police Service
Brittney Brokenshire, Recording Secretary

Regrets:

1. Call to Order

Jonathan Jacobson called the meeting to order at 9:03 A.M.

2. Adoption of Agenda

MOVED by John Walker to adopt the agenda as presented

CARRIED UNANIMOUSLY

3. Adoption of Minutes

MOVED by Judy Lucht that the March 16, 2016 Minutes be adopted as presented.

CARRIED UNANIMOUSLY

4. Presentations

None

5. Reports

5.1 Chief of Police Monthly Report-March 12, 2016– April 15, 2016

5.1 a PROS Occurrence Statistics Report – March, 2016

- 5.1 b Lacombe Police Service Community Peace Officer Traffic Unit Report –March, 2016.
- 5.1 c School Resource Officer Report and Statistics – March, 2016
- 5.2 General Ledger Department Report/Payments - (to April 14, 2016)
- 5.3 Public Complaints Director Report – March, 2016. (Nothing to Report).

Discussion Items / Action Plans:

Chief Murray provided the Commission with an overview of activities, complaints, policy/operational statistical information, and human resources. The following items from the above reports were discussed by Commission members:

- Chief Murray provided an update on the Dispatch for the City of Lacombe
- Chief Murray gave a brief overview of attendance at the Lacombe Trade Show
- Chief Murray provided an update on the GL Report 2015/2016 expenses
- Chief Murray talked about having a common place to deal with non emergency complaints and tips. He suggested that a civilian position may be beneficial to help with this issue.

MOVED by Robert Huff to direct the Chief of Police to investigate with the County of Lacombe the feasibility of a Criminal Analyst and report back to the Commission by June

CARRIED UNANIMOUSLY

5.4 Policy Facility Update

Chief Murray provided an April 9, 2016 report on police facility construction and informed members the building is ahead of schedule. Drywall is being put up and the brick on the exterior of the building is also being installed.

5.5 Chair Report

Chair Jacobson reviewed his chair report for the commission.

MOVED by John Walker to accept all reports (5.1/5.2/5.3/5.4/5.5) as presented

CARRIED UNANIMOUSLY

6. Old Business

6.1 Bylaw 78 Revisions

City Council approved amended changes to the Bylaw at their last meeting, updated version distributed to commission members.

6.2 Commissioner Orientation/Training and Development report

Judy Lucht has completed her training, will be setting a meeting date with Luke Bannis.

6.3 2015 LPC Annual Report

LPC Annual Report is completed and it will be posted on the Commission web page as well request it be posted on the City of Lacombe's social media page.

6.4 2017 LPC Annual Plan

MOVED by Peter Bouwsema to direct the Chief to incorporate items 1.3 and 2.1 from the Commission Strategic Plan, as well as ongoing incomplete items from 2015 into his plan to be presented to the Commission in August 2016.

CARRIED UNANIMOUSLY

7. New Business

7.1 Commissioner Attendance at one annual LPS staff meeting

The Commission will be informed of the next LPS staff meeting where a member will be sent to brief the LPS on the Commission.

7.2 LPS-LPC Community Survey (4 year cycle)

A survey was just completed in 2015 the next one is planned for 2019

7.3 Annual Work Plan Amendments

MOVED by Robert huff to accept the Annual Plan as amended

CARRIED UNANIMOUSLY

7.4 Review of AAPG resolutions

Commission members reviewed all resolutions for the upcoming AAPG Conference

7.5 Update of 3 year strategic plan round table discussion

Positive feedback from the meeting, hoping to have a 3 year agreement with the City of Lacombe in place for 2017-2019

7.6 City Council Update to Bylaw 372

Commission members discussed at the request of City Council the positives and negatives of having a local Crimestoppers program in Lacombe. Chair Jacobson to draft a letter in response to Administration

8. Information

8.1 Next Meeting

Commission members confirmed the next regular meeting for May 18, 2016 at 9:00 a.m.

8.2 Lacombe County Community Watch Association

Members were informed that they would be hearing from the Association regarding appointment of Commission member to the association.

9 In Camera

***MOVED** by Robert Huff to enter in to camera at 11:07 a.m.*

CARRIED UNANIMOUSLY

***MOVED** by Tammy Gagnon to move to open meeting at 11:21 a.m.*

CARRIED UNANIMOUSLY

***MOVED** by Judy Lucht to accept the amendments made to policy 126.01 and to adopt policy 178.00*

CARRIED UNANIMOUSLY

***MOVED** by John Walker to endorse the recommendation to the Chief to have the Communications group provide AFFRACS for Installation*

CARRIED UNANIMOUSLY

***MOVED** by Peter Bouwsema to enter in to camera at 11:23 a.m.*

CARRIED UNANIMOUSLY

***MOVED** by Peter Bouwsema that the meeting move to open meeting at 12:17 p.m.*

CARRIED UNANIMOUSLY

***MOVED** by Peter Bouwsema to send the Administrative Coordinator to attend a one day Minute Taking Course in Edmonton on June 6, 2016*

CARRIED UNANIMOUSLY

10 Emerging Items

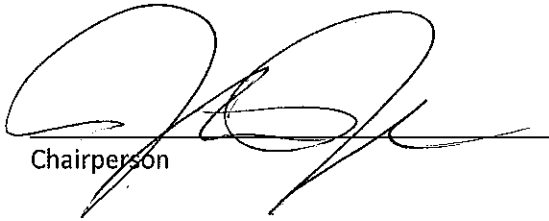
Commission members briefly reviewed upcoming items for May.

11. Adjournment

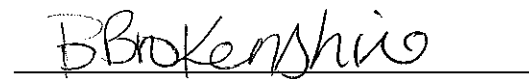
***MOVED** by Robert Huff to adjourn the meeting at 12:17 p.m.*

CARRIED UNANIMOUSLY

NEXT MEETING of the LPC is scheduled for 9:00 A.M., May 18, 2016 (Regular Meeting).



Chairperson



Secretary

