

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, June 20, 2019**

Attendees: Robert Huff, Chair
Reuben Konnik, City of Lacombe Councillor
Sonja Dykslag, Commission Member at Large
Edith McKinlay, Commission Member at Large
John Walker, Commission Member at Large

Others: Chief Lorne Blumhagen, Lacombe Police Service
Tom Tack, Public Complaint Director
Ross Pettibone, Secretary

Regrets: Corey Gish, Commission Member at Large
Judy Lucht, Vice-Chair

1. CALL TO ORDER

Chair Huff called the meeting to order at 9:03 a.m.

2. ADOPTION OF AGENDA

2.1 June 20, 2019 LPC Agenda.

(19.47) **MOVED by** *Sonja Dykslag* to adopt the agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 May 16, 2019 Lacombe Police Commission regular meeting minutes

(19.48) **MOVED by** *John Walker* to adopt the May 16, 2019 meeting minutes as presented.

CARRIED UNANIMOUSLY

3.2 No Business arising from minutes.

4. PRESENTATIONS

None

5. REPORTS

- 5.1 *Chief of Police Monthly Report: May 1, 2019 – June 1, 2019
- 5.1a *School Resource Officer Report and Statistics (May)
- 5.2 *Actual vs. Budget Year to Date Report (January to May, 2019)
- 5.3 *Public Complaints Director Report: (No complaints)

Discussion Items / Action Plans:

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the above reports were highlighted:

- 2019 Provincial Audit compliance package submitted and audit scheduled for fall; to be used with other agencies as a template.
- Community survey closes June 30, with results compiled in July.
- LPS Website scheduled for launch in July.
- SRO: Commissioner Dykslag to follow up on Violent Threat Risk Assessment training for the SRO and school division funding for training.
- Second quarter results to be reported by Senior Manager, Financial Services, for Budget report at July Commission meeting.

5.4 Chair Report

Chair Huff's report on recent events was circulated to the Commission for information, re: meetings with Chief, attendance at two City Council meetings for presentations, Victim Services fundraiser, attendance for budget presentation from Senior Manager, Financial Services, and preparation of material for commissioners in advance of the meetings.

5.5 Vice-Chair Report

Vice-Chair Lucht submitted an electronic report on recent activities, including a preparation meeting May 29, two City Council meetings, attendance at the Constable Kristy Walker graduation ceremony in Edmonton, and attendance at the volunteer appreciation event to support a past commissioner.

5.6 Council Rep. Report

Reuben Konnik provided a report of council-related business of interest to commissioners.

(19.49) **MOVED by Edith McKinlay** to accept all reports (5.1/5.1a/5.2/5.3/5.4/5.5/5.6) as presented.

CARRIED UNANIMOUSLY

6. OLD BUSINESS

None

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Next Meeting Confirmation

Commission members agreed to schedule a meeting for July 18, 2019 at 9:00 a.m. at the Lacombe Police Service Building – in the Community Use Room.

7.2 LPS Human Resource Plan (2018 – 2020)

Chief Blumhagen presented the updated Human Resource Plan and summarized the changes. Goal targets for 2018 and 2019 were met, with no adjustments or additions to strength anticipated for 2020 and no amendments were recommended. Councillor Konnik will share the H.R. plan with Council, and financial data after second quarter.

(19.50) **MOVED by Reuben Konnik** to accept the LPS Human Resource Plan (2018-2020) for information.

CARRIED UNANIMOUSLY

7.3 PCD Update

Commission members were updated on the progress of final details towards a new Public Complaint Director, appointed May 16. The Chief anticipated completion of the appointment by next meeting.

7.4 Budget Committee

Commissioners selected a budget committee to review and develop their 2020 to 2022 three-year budget. Ideally the collective agreement and HR Plan member requirements would align with three-year budget cycles. Commission membership on the budget committee will include: Corey Gish, Edith McKinlay, John Walker, Bob Huff, and Reuben Konnik for liaison between council and the commission. Bob will ask Judy Lucht if she would chair the budget committee. Chief Blumhagen would determine a date for the first meeting in late August or early September, with an invitation to the Senior Manger of Financial Services.

8. INFORMATION

8.1 Chief Blumhagen provided notification of Police and Police Officers' Memorial Day to Commission members, to be held September 29 at 1:00 p.m. on the Legislature grounds, and encouraged those available to attend.

9. IN CAMERA

(19.51) **MOVED by John Walker** to enter *In Camera* at 9:44 a.m. (with Tom Tack until 9:45 a.m.) for discussion of items per Section 24 of the FOIP Act.

CARRIED UNANIMOUSLY

(19.52) **MOVED** by *Edith McKinlay* to return to *Open Meeting* at 10:04 a.m.

CARRIED UNANIMOUSLY

10. EMERGING ITEMS

10.2 Members agreed to return binders for updates at the July meeting.

11. ADJOURNMENT

(19.53) **MOVED** by *Bob Huff* to adjourn the meeting at 10:05 a.m.

CARRIED UNANIMOUSLY

Chairperson

Secretary