

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Friday, January 26, 2018**

Attendees: Robert Huff, Chair
Sonja Dykslag, Commission Member at Large
Reuben Konnik, City of Lacombe Councillor
John Walker, Commission Member at Large

Regrets: Judy Lucht, Vice Chair
Luke Bannis, Commission Member at Large
Corey Gish, Commission Member at Large
Tom Tack, Public Complaints Director

Others: Chief Lorne Blumhagen, Lacombe Police Service
Crystal McKean, Administrative Coordinator

1. Call to Order

Chair Huff called the meeting to order at 9:25 a.m.

2. Adoption of Agenda

Agenda amended to include the following items:

- 3.3 Correction to November 9, 2017 minutes
- 10. In Camera – 3 Personnel items moved up on the agenda prior to discussion of Item 7. Old Business to accommodate the Chief's time restrictions.

MOVED by Sonja Dykslag to adopt the agenda as amended.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

- 3.1 December 20, 2017 regular meeting minutes

MOVED by John Walker to adopt the December 20, 2017 regular meeting minutes as presented.

CARRIED UNANIMOUSLY

- 3.2 No Business arising from minutes
- 3.3 Correction to November 9, 2017 minutes

MOVED by Sonja Dykslag to amend the November 9, 2017 minutes section 5.3 to read, "Chief Blumhagen is anticipating a surplus in wages and benefits for year end (amount of \$113,000 which will offset the \$100,000 deficit in provincial fine revenue).

CARRIED UNANIMOUSLY

4. New Members
4.1 Election of Officers

Commissioner Walker nominated Bob Huff as Chair of the Lacombe Police Commission.
Commissioner Huff accepted.

MOVED by *John Walker* that nominations for Commission Chair cease.

CARRIED UNANIMOUSLY

Chair Huff opened nominations for Commission Vice-Chair.
Commissioner Dykslag nominated Judy Lucht as Vice Chair.

Commissioner Lucht had agreed prior to meeting via email to let her name stand for the Vice Chair position thereby accepting the nomination to Vice-Chair.

MOVED by *Sonja Dykslag* that nominations for Vice-Chair cease

CARRIED UNANIMOUSLY

5. Reports

- 5.1 *Chief of Police Monthly Report – December 1, 2017 – January 1, 2018
- 5.1a School Resource Officer Report and Statistics
- 5.2 *General Ledger Department Report/Payments - to January 3, 2018
- 5.3 *Public Complaints Director Report

Discussion Items / Action Plans:

Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- New LPS members will attend the February Commission meeting to be introduced and welcomed to the LPS by the LPC.
- LPS is expecting to realize additional revenue once the City of Lacombe Finance Department has completed its review of the budget. Final numbers for 2017 should be available at the end of February
- Public Complaints Director received no complaints against the LPS.

5.4 Chair Report

Chair Huff reported that he attended the committee meeting to complete the Chief performance evaluation tool. He also spoke with Karyn Popplestone about providing a presentation on governance on behalf of the Solicitor General's office. He also confirmed that Council was invited to hear the presentation.

5.5 Vice Chair Report

No report

MOVED by John Walker to accept all reports (5.1/5.1a/5.2/5.3/5.4/5.5) as presented.

CARRIED UNANIMOUSLY

6. PRESENTATIONS

Karyn Popplestone cancelled her presentation due to icy winter road conditions.

7. OLD BUSINESS

None

8. NEW BUSINESS

8.1 Annual schedule of 2018 meetings.

MOVED by John Walker to accept the 2018 meeting schedule to reflect the 3rd Thursday of every month.

8.2 Chief of Police Evaluation Tool

Commission will forward the survey to all LPS members and support staff by Monday, January 29, 2018. The Commission will liaise with Sgt. Christian and Colin

Verbisky, Police Administrative Support Team Leader, to select representatives from both LPS members and support staff to meet with the Commission for face-to-face interviews as part of the Chief's evaluation.

Sonja Dykslag will tabulate results of the survey through Google Docs and the evaluation committee will create a report reflecting the outcomes of the face-to-face interviews.

The Commission will review the preliminary results during an In Camera session at the February 15 meeting.

MOVED by Reuben Konnik to accept the Chief Performance Evaluation Process.

CARRIED UNANIMOUSLY

8.3 LPC Annual Self Evaluation

MOVED by Sonja Dykslag to use the LPC Self-Evaluation Questionnaire as presented, completed by Commission members by February 9th, and forwarded to the Legislative Coordinator, Ross Pettibone.

CARRIED UNANIMOUSLY

8.4 LPC Budget Committee meeting – surplus initiatives

Item to be included on the February 15th agenda to set date for discussion in March.

9. **INFORMATION**

9.1 **Next Meeting**

Commission members confirmed the next regular meeting for February 15, 2018 at 9.00 a.m.

10. **IN CAMERA**

MOVED by *Reuben Konnik* to enter *In Camera* at 9:45a.m. to discuss the following items:

7.1 Personnel – 3 items

CARRIED UNANIMOUSLY

MOVED by *Sonja Dykslag* to return to *Open Meeting* at 10:05 a.m.

CARRIED UNANIMOUSLY

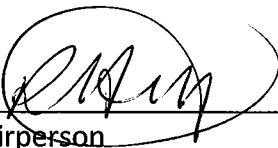
11. **EMERGING ITEMS**

Commission members accepted the list of emerging items as information.

12. **ADJOURNMENT**

MOVED by *John Walker* to adjourn the meeting at 10:45 a.m.

CARRIED UNANIMOUSLY



Chairperson



Secretary