

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
Thursday, April 18, 2019**

Attendees: Robert Huff, Chair
Reuben Konnik, City of Lacombe Councillor
Sonja Dykslag, Commission Member at Large
Corey Gish, Commission Member at Large
Edith McKinlay, Commission Member at Large
John Walker, Commission Member at Large

Others: Chief Lorne Blumhagen, Lacombe Police Service
Ross Pettibone, Secretary

Regrets: Judy Lucht, Vice-Chair
Tom Tack, Public Complaint Director

1. CALL TO ORDER

Chair Huff called the meeting to order at 9:01 a.m.

2. ADOPTION OF AGENDA

2.1 The April 18, 2019 Agenda was accepted as amended to add one labour matter for In Camera discussion.

(19.25) **MOVED by** *Reuben Konnik* to adopt the agenda as amended.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 March 21, 2019 Lacombe Police Commission regular meeting minutes

(19.26) **MOVED by** *Corey Gish* to adopt the March 21, 2019 meeting minutes as presented.

CARRIED UNANIMOUSLY

3.2 No Business arising from minutes.

4. PRESENTATIONS

N/A

5. REPORTS

5.1 *Chief of Police Monthly Report: March 1, 2019 – April 1, 2019

5.1a *School Resource Officer Report and Statistics (March)

- 5.2 *General Ledger Department Report (to April 2, 2019)
5.3 *Public Complaints Director Report: (No complaints).

Discussion Items / Action Plans:

Chief Blumhagen provided the Commission with an overview of activities, statistical information, budget, and human resources. The following items from the above reports were highlighted:

- Status of training completion for Sergeants.
- Recruit selection updates (per the H.R. Plan to 2020).
- Guarding costs
- General Ledger budget remaining versus utilized

5.4 Chair Report

Chair Huff's report on recent events was circulated to the Commission for information, re: Working meeting attendance, correspondence, AAPG conference attendance. Members were requested to let the Chair know should they be available to attend an upcoming victim services fundraiser in May.

5.5 Vice-Chair Report

Although absent, Vice-Chair Lucht distributed an update to members for information re: Working meeting for Policy Manual and other meetings, ordered item delivery and an upcoming victim services fundraiser.

5.6 Council Rep. Report

Reuben Konnik provided a report of council-related business of interest to commissioners.

(19.27) **MOVED by Sonja Dykslag** to accept all reports (5.1/5.1a/5.2/5.3/5.4/5.5/5.6) as presented.

CARRIED UNANIMOUSLY

6. OLD BUSINESS

6.1 LPC Annual Policy Manual Updates

It was proposed that remaining work to update the policy manual was minimal and a separate working group meeting be scheduled (tentatively May 1) to complete the updates to the Policy Manual and Annual Work Plan.

(19.28) **MOVED by Corey Gish** to review the Policy Manual and Annual Work Plan at a date prior to the next Police Commission meeting

CARRIED UNANIMOUSLY

6.2 LPC Annual Work Plan

The Annual Work Plan would be further reviewed in a separate evening meeting in conjunction with the Policy Manual for consistency, including a review of any organizational items in January.

6.3 Community Survey - 2019

Chief Blumhagen commented on the status of the ongoing 2019 survey, and online advertising efforts, with a view to increasing total responses gathered during the 2015 survey. The Trade Show would provide another opportunity for survey completion and Commissioner Walker would pick up required items on April 24.

6.4 Chief's Performance Evaluation Policy

Commissioners suggested an amendment to the draft policy, allowing a sign off prior to sharing assessment results with LPS membership and the City Council, tentatively with the annual presentation of the LPC annual report.

(19.29) **MOVED by Sonja Dykslag** that the Performance Evaluation Chief of Police Policy be amended to include wording in the section "Compiling Results" as follows: "The City and LPS membership will be notified that the assessment is complete and upon signed consent (which is not mandatory) of the Chief of Police, it may be released to the members of LPS and City Council."

CARRIED UNANIMOUSLY

(19.30) **MOVED by Corey Gish** to accept the policy and procedures of the Chief of Police as amended."

CARRIED UNANIMOUSLY

6.5 Annual Assessment with Chief (follow up)

Commission members confirmed completion of the Chief's assessment review following a separate meeting with the Chief, as outlined in the letter issued to service staff, LPC members and the City fo Lacombe April 3, 2019. It was suggested that for future years the annual salary review align with August budget planning.

6.6 LPS/LPC 2018 Annual Report

Commission members received and discussed the 2018 LPS/LPC Annual Report. The Chief would elaborate on statistics when presenting the report to Council. New provincial standards for reporting were forthcoming. Tentative presentation to Council was June 3, 2019.

(19.31) **MOVED by John Walker** to accept the 2018 LPS/LPC Annual Report as presented.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Next Meeting Confirmation

Commission members confirmed May 16, 2019 for their next meeting.

7.2 AAPG Follow up

Commission members debriefed their discussions with other Commission members following the AAPG conference attendance.

7.3 Commissioner Email Accounts

The cost of Commissioner email accounts was discussed for six members, similar to the PCD email account at lacombepcd@lacombe.ca. One member was opposed to the accounts.

(19.32) **MOVED by Corey Gish** that the Commission create member email accounts.

CARRIED

8. INFORMATION

8.1 N/A

9. IN CAMERA

(19.33) **MOVED by John Walker** to enter *In Camera* at 10:59 a.m. for discussion of items per Section 17(4) of the FOIP Act.

CARRIED UNANIMOUSLY

(19.34) **MOVED by Corey Gish** to return to *Open Meeting* at 11:48 a.m.

CARRIED UNANIMOUSLY

10. EMERGING ITEMS

N/A

11. ADJOURNMENT

(19.35) **MOVED by John Walker** to adjourn the meeting at 11:49 a.m.

CARRIED UNANIMOUSLY

Chairperson

Secretary