

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
FRIDAY, SEPTEMBER 22, 2017**

**Attendees:** John Walker, Commission Member at Large  
Peter Bouwsema, City of Lacombe Councillor  
Robert Huff, Chair  
Sonja Dykslag, Commission Member at Large

**Regrets:** Judy Lucht, Vice-Chair  
Luke Bannis, Commission Member at Large  
Susanne West, Commission Member at Large

**Others:** Chief Lorne Blumhagen, Lacombe Police Service  
Crystal McKean, Administrative Coordinator

**1. Call to Order**

Chair Huff called the meeting to order at 9:02 a.m.

**2. Adoption of Agenda**

*MOVED by John Walker* to adopt the agenda as presented.

**CARRIED UNANIMOUSLY**

**3. Adoption of Minutes**

3.1 August 9 2017 Regular meeting minutes

*MOVED by John Walker* that the August 9, 2017 Regular Meeting minutes be adopted as presented.

**CARRIED UNANIMOUSLY**

3.2 Business Arising from Minutes

3.2a Budget Surplus Allocation

Commission received letter from Council approving a resolution authorizing the transfer of \$76,444 from the police operating budget to the police service's reserve account as a one-time transaction.

**4. Presentations**

None

**5. Reports**

5.1 \*Chief of Police Monthly Report – August 1, 2017 – September 1, 2017

5.1a School Resource Officer Report and Statistics

- 5.2 \*General Ledger Department Report/Payments - to March 31, 2017
- 5.3 \*Public Complaints Director Report

**Discussion Items / Action Plans:**

Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- Training – Recruit Cst. Derek Lewko has begun Police Training at Edmonton Police Service
- Contract between Wolf Creek Public Schools and LPS for the SRO is pending. Commission member Sonya Dykslag will forward copies of SRO Handbook to the Commission for information.
- Councillor Peter Bouwsema asked for an explanation for the amount of money spent on LPS vehicle repairs. Chief Blumhagen explained that the catalytic converters in the Ford Escapes are problematic. Members will be doing research into alternative vehicles when future fleet replacements are required.
- Budget is trending at 54% with a target of 67% which is slightly skewed with the one-time revenue transfer to reserves, the increase in revenue from 3<sup>rd</sup> party security checks, and staff vacancies that will be filled. Surplus is expected at year end.
- Public Complaints Director received no complaints against the LPS.

5.4 Chair Report

- Solicitor General has filled department vacancy position. The new employee is reviewing files and will forward any questions regarding the LPC Compliance Audit.
- Met with Chief Blumhagen and feels the LPS is headed in the right direction.
- AAPG is looking for to fill the position of Executive Assistant which may cause delay in conference planning

5.5 Vice Chair Report

- Met with budget committee members Luke Bannis and Chief Blumhagen on September 7 at the Lacombe Police Station.

MOVED by *Sonya Dykslag* to accept all reports (5.1/5.1a/5.2/5.3/5.4/5.5) as presented.

**CARRIED UNANIMOUSLY**

6. Old Business

None

7. New Business

7.1 LPS Fee Schedule

LPS has additional fee for Live Scan Fingerprinting.

MOVED by *Sonya Dykslag* to approve the New Schedule of fees Policy 172.07 subject to clarification of exemptions affective Sept 22, 2017.

**CARRIED UNANIMOUSLY**

7.2 Request to hire members to replace CPO positions by November 2017

An opportunity exists to hire 2 new members to go to training at Edmonton Police Service on

November 27, 2017. An additional officer can be hired in 2018.

**MOVED** by Peter Bouwsema to approve hiring 2 recruits for LPS as agreed in the approve Human Resources Plan.

**CARRIED UNANIMOUSLY**

7.3 Budget Review  
Move to in camera discussion

7.4 Request to purchase a new vehicle from reserve funds in 2017  
LPC Administrative Coordinator will forward a letter to Council for information.

**MOVED** by *John Walker* to approve the purchase of a new vehicle and related equipment from reserve funds up to \$25, 000.

**CARRIED UNANIMOUSLY**

7.5 Provincial Government consultation with special interest groups on "Street Checks"  
The Alberta Association of Chiefs of Police (AACP) has requested the AAPG respond to the provincial government consultation on Street Checks supporting their Statement on Street Checks by October 17, 2017 on behalf of commissions. Chief Blumhagen requested a letter from the LPC be sent to the AAPG supporting the AACP position.

**MOVED** by *Peter Bouwsema* that the LPC send a letter to the AAPG in response to the provincial consultation on Street Checks and that commission members will have their views to the Chair by September 27, 2017.

**CARRIED UNANIMOUSLY**

7.6 Annual Work Plan  
No changes or recommendations were submitted by LPC members.

8. Information

8.1 Next Meeting  
Next meeting will be October 18, 2017 at the LPS Station.

9. In Camera

**MOVED** by *John Walker* to enter *In Camera* at 10:55 AM to discuss the following items:

- 9.1 Labour
- 9.2 Legal

**CARRIED UNANIMOUSLY**

**MOVED** by *Peter Bouwsema* to return to Open Meeting at 11:40 AM.

**CARRIED UNANIMOUSLY**

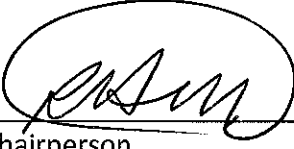
**Moved** by *Sonja Dykslag* to approve the 2018 Draft Budget for presentation to Council on October 2, 2017.

**CARRIED UNANIMOUSLY**

10. Adjournment

*cm*  
**MOVED** by John Walker to adjourn the meeting at 11:45<sup>1</sup> AM.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Chairperson

  
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Secretary