

**LACOMBE POLICE COMMISSION  
REGULAR MEETING MINUTES  
WEDNESDAY, August 9, 2017**

- Attendees:** Robert Huff, Chair  
Judy Lucht, Vice-Chair  
John Walker, Commission Member at Large  
Luke Bannis, Commission Member at Large,  
Sonja Dykslag, Commission Member at Large
- Regrets:** Susanne West, Commission Member at Large  
Peter Bouwsema, City of Lacombe Councillor
- Others:** Chief Lorne Blumhagen, Lacombe Police Service  
Crystal McKean, Administrative Coordinator

1. **Call to Order**

Chair Huff called the meeting to order at 9:00 a.m.

2. **Adoption of Agenda**

*MOVED* by John Walker to adopt the agenda as presented.

**CARRIED UNANIMOUSLY**

3. **Adoption of Minutes**

*MOVED* by John Walker that the June 7, 2017 Regular Meeting minutes be adopted as presented.

**CARRIED UNANIMOUSLY**

No business arising from minutes.

4. **Presentations**

Lacombe Victim Services (LVS)– Debbie Barron  
Presented information on services provided by LVS and resources/agencies available to victims who have been traumatized by crime.  
Provided brochure describing their services  
Commission will consider a resolution to present to AAPG asking the Solicitor General to allocate more funds to Victim Services.

5. **Reports**

- 5.1 \*Chief of Police Monthly Report – July 1, 2017 – August 1, 2017
- 5.1a School Resource Officer Report and Statistics – June, 2017
- 5.2 \*General Ledger Department Report/Payments - to March 31, 2017
- 5.3 \*Public Complaints Director Report

**Discussion Items / Action Plans:**

Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- Budget is trending at 41% with a target of 50%. GL is showing a \$97,000 surplus in wages due to remaining vacancies.
- Provincial Grant surplus of \$76,444 from 2012 was discovered during audit. Commission will request the amount be transferred to LPS reserves.
- Public Complaints Director now has a mobile phone and file cabinet for storage at City Hall. Changes to Contact Us tab on LPC website will reflect new contact info.
- PCD received one complaint in June that was withdrawn in July following discussion.

5.4 Chair Report

- Met with Chief Blumhagen on June 26, and July 8
- Sol. Gen. updates – no new updates due to department vacancy that needs to be filled.

5.5 Vice Chair Report

- Nothing to report

**MOVED** by *Judy Lucht* to accept all reports (5.1/5.1a/5.2/5.3/5.4/5.5) as presented.

**CARRIED UNANIMOUSLY**

6. Old Business

None

7. New Business

7.1 Meeting Dates – Regular Meeting Date Changes

Commission discussed changes to meeting dates and agreed to meet on the third Thursday of each month.

**MOVED** by John Walker to change the LPC Regular Meeting day to the 3<sup>rd</sup> Thursday of each month.

**CARRIED UNANIMOUSLY**

**MOVED** by Judy Lucht to change the November 16, 2017 meeting to November 9, 2017.

**CARRIED UNANIMOUSLY**

7.2 Establish a Budget Committee

Chair Bob Huff asked for volunteers to form a LPC Budget Committee. Commission members Judy Lucht, Sonya Dykslag, and Luke Bannis volunteered. Committee is to have a draft budget ready for the September meeting.

**MOVED** by Luke Bannis that Judy Lucht, Sonya Dykslag and Luke Bannis will sit on the Budget Committee.

**CARRIED UNANIMOUSLY**

7.3 Additional Revenue - Grant Money

Surplus revenue from Provincial Grant money in the amount of \$76,444 to be transferred to LPS reserves. Administrative Coordinator will draft letter to Council requesting the transfer.

**MOVED** by Sonya Dykslag to request that Council transfer additional revenues from Provincial Grant money in the amount of \$76,444 into the Lacombe Police Service reserves.

**CARRIED UNANIMOUSLY**

7.4 Commission Vacancies

Commissioner Judy Lucht and John Walker's terms on the Commission will expire in December. Judy has forwarded a letter of interest to Mr. Ross Pettibone expressing her desire to continue with the Commission for another term. John Walker will also draft letter expressing his interest. Chair Bob Huff will discuss protocol around extending terms with Mr. Pettibone.

7.5 Establish Committee: re. Chief's Performance Evaluation

**MOVED** by John Walker that Bob Huff and John Walker will form a committee to work on the Chief of Police Performance Evaluation.

**CARRIED UNANIMOUSLY**

7.6 Active Living Community Fair

Commission will not participate in the Active Living Fair this year.

7.7 Review LPC Annual Work Plan for 2018

Commission members are to review the Plan and bring ideas for submissions to the September meeting.

8. Information

8.1 Next Meeting

Next meeting will be September 21, 2017

9. In Camera

**MOVED** by John Walker to enter *In Camera* at 10:20 AM to discuss the following items:

9.1 Labour - Recruiting

**CARRIED UNANIMOUSLY**

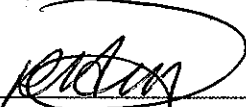
**MOVED** by John Walker to return to Open Meeting at 11:05 AM.

**CARRIED UNANIMOUSLY**

10. Adjournment

**MOVED** by Luke Bannis to adjourn the meeting at 11:11 AM.

**CARRIED UNANIMOUSLY**

  
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Chairperson

  
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Secretary

