

**LACOMBE POLICE COMMISSION
REGULAR MEETING MINUTES
TUESDAY, January 10, 2017**

Attendees: Robert Huff, Chair
Judy Lucht, Vice-Chair
Peter Bouwsema, City of Lacombe Councillor
Luke Bannis, Commission Member at Large
Sonja Dykslag, Commission Member at Large
John Walker, Commission Member at Large
Susanne West, Commission Member at Large

Others: Acting Chief Lorne Blumhagen, Lacombe Police Service
Barbara Wilton, Human Resources Manager
Kristin Teskey, Recording Secretary

1. Call to Order

Acting Chief Blumhagen called the meeting to order at 9:04 AM.

2. New Business

2.1 LPC New Member Appointment

Acting Chief Blumhagen administered the oath of office for new Police Commission appointees Sonja Dykslag and Susanne West.

2.2 Election of Officers

Acting Chief Blumhagen opened nominations for Commission Chair.

Councillor Bouwsema nominated Judy Lucht. Commissioner Lucht declined.
Commissioner Walker nominated Robert Huff. Commissioner Huff accepted.

MOVED by *Peter Bouwsema* that nominations for Commission Chair cease.

CARRIED UNANIMOUSLY

Chair Huff opened nominations for Commission Vice-Chair.

Commissioner Walker nominated Judy Lucht. Commissioner Lucht accepted.

MOVED by *John Walker* that nominations for Commission Vice-Chair cease.

CARRIED UNANIMOUSLY

3. Adoption of Agenda

MOVED by John Walker to adopt the agenda as amended: item 6.1 Potential Revenue Source to be discussed *In Camera* and 5.1 c) SRO Report – report provided.

CARRIED UNANIMOUSLY

4. Adoption of Minutes

MOVED by John Walker that the December 14, 2016 Regular Meeting minutes be adopted as amended.

CARRIED UNANIMOUSLY

5. Presentations

None

6. Reports

6.1 Chief of Police Monthly Report - December 15, 2016 – December 31, 2016

6.1 a PROS Occurrence Statistics Report –December, 2016

6.1 b Lacombe Police Service Community Peace Officer Traffic Unit Report – December, 2016

6.1 c School Resource Officer Report and Statistics – December, 2016

6.2 General Ledger Department Report/Payments - to January 3, 2017

6.3 Public Complaints Director Report – December, 2016

Discussion Items / Action Plans:

Acting Chief Blumhagen provided the Commission with an overview of activities, statistical information, and human resources. The following items from the above reports were discussed further:

- The Acting Chief provided an update on the GL Report; 2016 expenses currently tracking at 100%, trending on budget for expenditures and revenue, 98% net after factoring in surplus/deficit. Final transfer to reserves for 2016 to be processed, once complete the surplus will be reduced bringing the net total closer to 100%.
- No new complaints submitted to Public Complaints Director.
- Tasers have been ordered for all Members.
- Member and staff appreciation event hosted by the Commission well received.
- Response times have drastically been reduced since the implementation of local dispatch.
- New facility being used to full potential; cells have been fully utilized on multiple occasions. Minor deficiencies still to be addressed by contractor.

6.4 Chair Report

No report due to vacancy.

MOVED by Sonja Dykslag to accept all reports (6.1/6.2/6.3/6.4) as presented.

CARRIED UNANIMOUSLY

7. Old Business

6.1 Potential Revenue Source

MOVED by Peter Bouwsema to enter *In Camera* at 9:57 AM.

CARRIED UNANIMOUSLY

MOVED by John Walker to return to Open Meeting at 10:18 AM.

CARRIED UNANIMOUSLY

MOVED by Peter Bouwsema that the Lacombe Police Commission grant authorization for the Lacombe Police Service to enter into a Service Agreement with Allison Associated for the purpose of providing third party security checks.

CARRIED UNANIMOUSLY

8. New Business Cont.

8.3 Schedule of 2017 Meeting Dates

MOVED by Sonja Dykslag that the 2017 meetings of the Lacombe Police Commission be held on the 2nd Wednesday of each month.

CARRIED UNANIMOUSLY

MOVED by John Walker that meetings of the Lacombe Police Commission be held in Council Chambers at City Hall.

CARRIED UNANIMOUSLY

8.4 Annual Strategic Plan Review

MOVED by Sonja Dykslag that the Commission Chair send a letter to the City's Acting Chief Administrative Officer requesting an in-house facilitator be provided for a strategic planning session.

CARRIED UNANIMOUSLY

MOVED by John Walker that item 8.4 – Annual Strategic Plan Review be deferred to the February 8, 2017 meeting.

CARRIED UNANIMOUSLY

8.5 2016 LPC Annual Report

Deferred to determine audit requirements.

8.6 LPC Annual Plan/Annual Policing Plan Presentation/LPC Policy Manual Annual Review

MOVED by Peter Bouwsema that items 8.6 – LPC Annual Plan discussion, 8.7 – Annual Policing Plan Presentation and 8.8 – LPC Policy Manual Annual Review be deferred to the February 8th meeting.

CARRIED UNANIMOUSLY

8.9 LPC Drug Presentations – Commission Lucht

Commissioner Lucht stated her interest in working in conjunction with the School Resource Officer and the Lacombe Police Service to provide educational presentations to the community on drugs, safety, and other high risk activities. Councillor Bouwsema noted that facilitating presentations to the community are not part of the mandate of the Commission but that supporting other groups such as the Lacombe Community Watch would be beneficial. Commissioner Dykslag advised that the school division would be working on a presentation to parents which would provide very similar information. Commissioner Lucht would like the message to extend past the school community as many others could benefit. Councillor Bouwsema noted that Senior's Week is held in June and the Lacombe Memorial Centre and will be full of attendees.

8.10 Practise Directive

Item distributed for Commission Member binders.

8 Information

8.1 Next Meeting

Commission members confirmed the next regular meeting for February 8, 2017 at 9 am.

9 In Camera

MOVED by Luke Bannis to enter *In Camera* at 11:11 AM.

CARRIED UNANIMOUSLY

MOVED by John Walker to return to Open Meeting at 12:15 PM.

CARRIED UNANIMOUSLY

10 Adjournment

MOVED by Luke Bannis to adjourn the meeting at 12:15 PM.

CARRIED UNANIMOUSLY

Chairperson

Secretary